

## Minutes of the Extra-Ordinary Meeting held Monday 12 October 2020 7.30pm, via the 'Zoom' Video Conferencing Platform<sup>1</sup>

Agenda Item	Description	Resolved
<b>Present:</b>	Parish Councillors Ian Dawson (Chair), Edward Pascoe, Ian Haffenden, Bernard Rust & Harriet Martin. Liz Gander (Clerk) and three members of the public.	
<b>Open Forum:</b>	No open forum was required.	
<b>1</b>	<b>Apologies for Absence</b> There were no apologies, as all councillors were present.	
<b>2</b>	<b>Declarations of Members' Interests</b> a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	None noted.
<b>3</b>	<b>Planning Matters</b> a <u>Update on the situation regarding the former Beer Piper site</u> (if available). A planning application for 14 units has been lodged with Lewes District Council (LDC) and will be reviewed at the next meeting. The Parish Council is awaiting a response to its letter to LDC. b <u>To discuss any comments that the Parish Council would wish to submit to the Planning white paper consultation Planning for the future</u> - (NALC deadline for responses 15 October), following Cllr Martin & Rusts' attendance of a related briefing. Councillors Haffenden and Rust had circulated items to be included within the Council's response. It was felt that the proposals promote 'planning by algorithms' which will result in a loss of democratic processes and consultation. The Clerk to send a response to the Government consultation on the Council's behalf (deadline for this, 29 October).	
<b>4</b>	<b>Other Matters</b> a <u>Remembrance Day arrangements</u> – the Rev. Christopher Powell advised that it is possible to hold Remembrance events, as long as social distancing is maintained. It was agreed that the Chair would liaise with Nick Dutt and Rev. Powell to organise the event. The Clerk to seek to obtain a road closure for the event, from 12-12.45pm on Sunday 8 November. b <u>Update on the Travis Perkins site</u> (if available) – a bid for the site has been lodged by a group of residents, but the outcome of this bid is not yet known.	Clerk to seek road closure. Chair to liaise re arrangements.
<b>5</b>	<b>Village Hall Improvement Project</b> a <u>To agree to seek legal advice about drawing up an agreement between the Parish Council and Management Committee, detailing the responsibility of</u>	Clerk to ascertain the complexity

<sup>1</sup> In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

		<p><u>each body for the Improvement works contract.</u> Some discussion took place around this and it was ultimately agreed to seek advice about the likely complexity, speed of drawing up an agreement and cost, before the next meeting.</p> <p><b><u>Exclusion of the Press and Public</u></b></p> <p>By virtue of the confidential nature of the business to be transacted, the Council resolved to exclude the press and public for the following items (Public Bodies - Admission to Meetings - Act 1960).</p> <p>A member of each of the Village Hall Management Committee and Grant Funding Group were allowed to remain and participate in discussion as they are involved in the contract-letting process.</p> <p><u>To agree, (if appropriate and all necessary information has been gathered) which contractor to appoint, following the interview of shortlisted contractors on 9<sup>th</sup> October</u> – it was noted that all three contractors interviewed had performed well and would be able to do the work, but there was some trade-off between the scoring assessments on cost and quality. For now, it was agreed to essentially ‘park’ the project, keeping all three shortlisted contractors in the picture, until later in the year when the rest of the funding is confirmed. At that point contractors’ circumstances/commitments etc will be revisited, in order to make a final decision.</p> <p><u>To discuss and agree the figures for inclusion on the Community Infrastructure Levy bids, based upon tender figures for phase 2 of the project.</u></p>	<p>and cost of having an agreement drawn up.</p>
	b	<p>It was agreed to wait to make a decision until the outcome of funding bids is known and funding is in place.</p>	<p>It was agreed to wait to make a decision until the outcome of funding bids is known and funding is in place.</p>
	c	<p>It was agreed to bid for £31,639 for the Renshaw Room accessibility improvements and storage and for a further £158,139 for the publicly accessible toilets and Parish Council office. The outcome of these bids should be known in early December.</p> <p>Having reviewed the figures for the CIL bids and identified the funding gap that would exist if these were successful (£215,180), the Parish Council looked at the costs of borrowing from the Public Works Loans Board. It was agreed that it would look to consult with the community on an increase in the precept equivalent to £12 per year for a band D property. The exact amount of borrowing (dependent on the outcome of funding bids) and the loan term needed would be adjusted as appropriate, to keep individual households’ contributions to this level. A consultation flier will be prepared to be hand delivered with the next edition of the Wivelsfield News, due to go out later this month.</p>	<p>Figures for CIL bids agreed.</p> <p>Agreed to consult with the community on a loan to meet the funding gap for the Hall Improvement Project.</p>
<b>6</b>	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p>	<p><b>Items for Noting or Inclusion on Next Agenda</b></p> <p>Allotments</p> <p>Oil tank – bridleway 18a/b</p> <p>West Wood</p> <p>Remembrance Day</p> <p>Village sign update</p>	
<b>7</b>	a	<p><b>Date of Next Meeting</b></p> <p>Monday 2 November 2020 – Parish Council Meeting</p>	

The meeting closed at 9.05pm.