

To Members of the Parish Council

You are summoned to attend a **Parish Council meeting** to be held on **Monday 9th December 2024** at **7pm**, in the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Members of the public are welcome to attend all meetings and to participate in the Public Forum if required.

Lorna Thwaites (Locum Clerk).

AGENDA

1. Apologies for Absence:

1.1. To receive and accept any apologies for absence from this meeting.

2. Declarations of Member's Interests:

2.1. To receive declarations of interest from Councillors on items on the agenda.

2.2. To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests.

3. Public Forum:

3.1. Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

4. Minutes of the Previous Meeting:

4.1. To resolve the minutes of the ordinary meeting of Wivelsfield Parish Council held on 4th November 2024, the extraordinary meeting held on 20th November and the parish meeting of 26th November are correct records and signed by the Chair.

5. Reports:

5.1. To receive reports from Local and District Councillors and the MP for Lewes.

5.2. To receive a report from the CIL working group.

6. Finance/Administration:

6.1. To approve payments to be made in December and to ratify payments made since the meeting of 4th November 2024.

6.2. To resolve to make a contribution to the NoToWivelstown campaign.

6.3. To agree movements in the current 2024-25 budgets:

6.3.1. £769 build fee and £125 hosting & support fee to the website budget.

6.3.2. £400 to the budget for insurance.

6.4. To review the draft budget for 2025/26.

6.5. To receive confirmation that Parish Councils will be expected to pay the increased rate of national insurance for employees and will not be included in a package to compensate public sector bodies for this rise.

6.6. To receive notification of a receipt of CIL, totalling £9610.25.

6.7. To agree shared access of parish council files and folders – Cllr R.Morris.

7. Grant Application:

7.1. Village Day 2025.

8. Correspondence Received:

8.1. Speed limit letter to MP – Westmeston Parish Council (via ESALC).

8.2. Trek to Everest Base Camp – volunteer from Lewes District Citizens Advice.

8.3. Urban Grass Cutting 2025 – Contracts Management Group.

8.4. Transport Forum 18 November 2024 – ESALC.

8.5. Opposition to Proposed Development South of Green Road – D&L Stening.

8.6. Applying for an Asset of Community Value – M.Claxton.

8.7. Access to the Burgess Hill Tip – M.Thomas-Atkin.

8.8. Bridleway at Fox Hill – N.Collins.

8.9. Introduction – Beau Property.

8.10. Community Match Appraisal – ESH.

- 8.11. T&P Local Plan and Engagement Steering Group – B.Mabey.
- 8.12. Results of Sewerage Survey – CPRE Sussex.

9. Planning:

9.1. Planning Applications:

9.1.1. LW/24/0712/CD Location: Land East Of Ditchling Road Wivelsfield (observations by 18 December).

9.1.2. LW/24/0708 Location: 1 Park View South Road Wivelsfield Green East Sussex RH17 7QN Proposal: Variation of Condition 1 (Plans) in relation to approval LW/23/0277 to amend external materials and fenestration (observations by 19 December).

9.1.3. LW/24/0707 Location: Springbank, Slugwash Lane Wivelsfield East Sussex RH17 7RG Proposal: Hipped to gable roof extension with raising of roof pitch, addition of two storey side extension and alterations to existing rear fenestration (observations by 30 December).

9.2. Tree Works Applications:

9.2.1. TW/24/0119/TPO Location: Copper Beeches North Common Road Wivelsfield Green East Sussex RH17 7RJ Proposal: T1 - Copper Beech - Reduce Crown and sides by 2m, remove 4 of the lowest branches to stem - for safety reasons (observations by 13 December).

9.3. Decisions Received:

9.3.1. TW/24/0077/TPO Location: 43 Charlwood Gardens, Burgess Hill, RH15 0RD: LDC Consent.

9.3.2. TW/24/0097/TCA Location: St Peter And St John The Baptist Church, Church Lane, Wivelsfield: LDC No Objection.

10. Other Planning Matters:

- 10.1. To receive an update on the proposal of Troy Planning and Design and to AGREE next steps.
- 10.2. To receive an update on the appointment of AiRS for a Housing Needs Survey.
- 10.3. To agree the process for correspondence received regarding the NoToWivelstown campaign.
- 10.4. To receive an update of the work undertaken to-date on the land East of Ditchling Road.
- 10.5. To agree to appoint a cllr(s) to act as the liaison for the development Land East of Ditchling Road.

11. Highways Matters:

- 11.1. To receive the response to the dates proposed for the SLR meetings.

12. Website Development:

- 12.1. To receive an update and agree any next steps from the Communications Working Group.
- 12.2. To receive the photos proposed for the website and agree any feedback – Cllr Keeley.

13. Map/Info Board:

- 13.1. To receive the latest draft of the map/info board project.

14. Play Inspection:

- 14.1. To receive an update on the item deemed 'high risk' by LDC.
- 14.2. To receive the play inspection report from LDC and agree any actions.

15. Hardstanding Area:

- 15.1. To receive quotes for the hardstanding in front of the kick wall.

16. Items for noting or including on the next agenda.

17. To receive the time and date of the next meeting of Wivelsfield Parish Council.

18. To close the meeting.