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Parish Council Office
 Wivelsfield Village Hall
 Eastern Road
 Wivelsfield Green
 RH17 7QG

To Members of the Parish Council

You are summoned to attend a **Parish Council meeting** to be held on **Monday 7th October 2024 at 7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Members of the public are welcome to attend all meetings and to participate in the Public Forum if required.

Liz Gander (Clerk)

Agenda Item	Description
1 a	Apologies for Absence To note any apologies for absence from this meeting
2 a b	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests
3	Public Forum Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.
4 a	To Approve the Minutes of: The Parish Council meeting held 9 th September 2024
5 a b c d e	Planning Matters To consider the new applications listed below and any others received between the publication of this agenda and the meeting a <u>LW/24/0583 - Horseshoe Cottage, Green Road</u> - replacement single storey rear extension. (Case Officer: Kathryn Andrews)* b <u>LW/24/0598 - More House Farm, Ditchling Road</u> - Retrospective application for formation of two lakes and their use for recreational fishing, together with associated landscaping. (Case Officer: James Emery)** c <u>LW/22/0421 - Land Adjacent To Kiln Cottage, Coldharbour Farm</u> - Revised plans to develop a single 4 bed home, part single and part 2 storey, including garage and access (Revision is to previously proposed a) two homes and b) single 5 bed home) Site description the same as previous. (Case Officer: Marc Dorfman)***** Tree Works Application for Consideration d <u>TW/24/0077/TPO - 43 Charwood Gardens</u> - T1 - Oak - Crown reduction by 3m, and removal of lower branches and deadwood. T2 - Oak - Crown reduction by 3m, and removal of lower branches and deadwood. T3 - Oak - Crown reduction by 3m to the sides, and approx. 4-5m to the top. T4 - Hornbeam - Cutback by 2m. (Case Officer: Mark Pullen)**** e <u>TW/24/0089/TPO - 19 Ridgeway</u> - T1 - Ash- reduce crown by 2/3m all over - tree has pronounced lean towards the property. (Case Officer: Mark Pullen) ***

f	<p>Notice of Application to be Heard at Planning Committee – the following application will be heard at Lewes District Council’s Planning Committee on Wednesday 9th October 2024</p> <p><u>LW/24/0178 – Land East of Ditchling Road</u> - Approval of Reserved Matters Application Proposal: LW/24/0178 following Outline Planning Permission (LW/21/0729) relating to the layout, scale, appearance and landscaping for the erection of 96 new dwellings (including 40% affordable) and on-site play area provision. Anyone wishing to speak at the Planning Committee must register to speak by 12pm on Monday 7th October – there are limited slots, allocated on a first come, first served basis).</p>
g	To ratify who will attend the Committee on the Parish Council’s behalf.
h	To approve the content of the representation to be read out at Committee.
i	<p>Notifications of Appeal</p> <p><u>APP/P1425/W/24/3351850 - Site North Of Slugwash Gardens, Slugwash Lane</u> - An appeal has been lodged against the Non-Determination of an application for Consent for the erection of 6no. residential dwellings with associated landscaping and parking and the retention of existing access. The Appeal will be conducted by means of written representations and any new representations must be with the Planning Inspectorate by 28th October 2024.</p>
j	<p><u>APP/P1425/W/24/3348808 - Land Adjacent To Moors Cottage, Slugwash Lane</u> - Change of use and erection of 2no. dwellings, demolition of outbuildings and structures, partial demolition of stables, with associated landscaping including remodelling of existing sand school and repositioning of two partially retained stables. The Appeal will be conducted by means of written representations and any new representations must be with the Planning Inspectorate by 29th October 2024.</p>
k	<p>Planning Applications Approved by Lewes District Council (for information only)</p> <p><u>LW/20/0133 - Land To The East Of Tillershaw, North Common Road</u> - Outline planning application in relation to access (utilising existing access), landscaping, layout and appearance only for the demolition of 4no. poultry sheds and erection 4no. detached dwellings.</p>
l	<p>Tree Works Application Approved (for information only)</p> <p><u>TW/24/0067/TPO - Benjamin House, 55 Orchard Close</u> - T5 - Hawthorn- Fell 3-6m tree; T6 - Hazel - Fell 6-9m tree; T7 - Hazel -Fell 6-9m tree.</p>
m	<p>Planning Application Refused by Lewes District Council (for information only)</p> <p><u>LW/24/0468 - Land Northeast Of Brook Lodge, Theobalds Road</u> - Erection of a 4 bed dwelling with detached garage, associated access and landscaping.</p>
n	<p>Other Planning Matters</p> <p>To note comments made on the Green Blue Infrastructure Study, as submitted by the Council.</p>
o	To discuss Taylor Wimpey’s emails about land South of Green Road and:
i	decide whether to meet with them, as invited, in light of advice received
ii	to consider whether to hold a public meeting to discuss the proposal & the community’s feelings towards it.
p	To decide whether to proceed with engaging a planning consultant to help prepare a submission to the prospective Taylor Wimpey application.
q	Meeting(s) with Lewes District Council re planning-related matters.

6	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p> <p>g</p> <p>h</p> <p>i</p>	<p>Financial Matters</p> <p>To approve this month's payments and to note and ratify items paid since the last meeting.</p> <p>To note receipt of the CIL grant to cover expenditure on the Hall Improvement Project Part 2 (for which the costs have already been incurred).</p> <p>To note the report from External Audit and publication of the Notice of Conclusion of Audit.</p> <p>To agree how to proceed with work to the street lights in the Church Lane car park.</p> <p>To discuss how to proceed with arranging the playground company work, following discussions with the Hall's Management Committee.</p> <p>To discuss progress with the claim for fire damage to the Green Road double-sided bus shelter and preferred route to resolve it.</p> <p>To discuss whether to retain the services of the Council's current Data Protection Officer.</p> <p>To consider looking into providing a defibrillator in the north of the Parish.</p> <p>To approve replacement of the lantern on pole bracket B, Eastern Road, at a cost of £637.40 & VAT.</p>
7	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p>	<p>Clerk's Report</p> <p>Action list</p> <p>Remembrance Day service preparations.</p> <p>To discuss dates and times for holding a Strengthening Local Relationships (SLR) meeting with East Sussex Highways in the new year.</p> <p>To consider whether to make an Asset of Community Value application for the pub.</p> <p>Update on timescale for public toilet to be available for users of the green.</p> <p>Initial research into setting up a Youth Group.</p>
8	<p>a</p> <p>b</p> <p>c</p> <p>i</p> <p>ii</p> <p>iii</p> <p>iv</p> <p>d</p> <p>e</p> <p>f</p> <p>g</p> <p>h</p> <p>i</p>	<p>Reports from Parish Councillors</p> <p>Update on map/info board project</p> <p>To agree on the name that the Council will use going forwards</p> <p>Parish Council website project:</p> <ul style="list-style-type: none"> • To consider any particular requirements for the look and functionality of the website • To consider moving to a .gov.uk domain • To seek another member to join the Communications Working Group • To agree to delegate approval of the new website design and layout to the Clerk plus members of the Communications Working Group <p>Feedback from the community-based harvest festival, held 5th October</p> <p>Posts on Slugwash Lane</p> <p>To briefly note the content of the meeting held between the Parish Council and Village Hall Management Committee, regarding developing facilities at the green.</p> <p>To agree any actions required following on from item 8f above.</p> <p>To agree the terms of reference for the CIL working group and date of initial meeting.</p> <p>Green Road traffic speed and crossing.</p>
9		<p>Reports from District & County Councillors, MP & PCSO</p> <p>To note any written reports received prior to the meeting</p>
10	<p>a</p> <p>b</p> <p>c</p>	<p>Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting</p> <p>Invitation to attend the ESALC conference, to be held on Monday 4th November</p> <p>Invitation to attend the East Sussex Pension Fund - Employer Forum 2024, to be held virtually via Microsoft Teams on Thursday 28th November 2024 between 10am - 3pm.</p> <p>Action in Rural Sussex' role as a rural housing enabler.</p>
11		<p>Items for Noting or Inclusion on Next Agenda</p>

12	a	Date of Next Meeting Parish Council Meeting – 4 th November 2024
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*Comments to be with Lewes District Council by 10th October 2024

**Comments to be with LDC by 15th October 2024

***Comments to be with LDC by 16th October 2024

**** Comments to be with LDC by 17th October 2024

*****Comments to be with LDC by 21st October 2024