

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held on **Monday 7th March 2022 at 7pm, at the Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Liz Gander (Clerk)
2 March 2022

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	<p>Declarations of Members' Interests</p> <p>a To receive declarations of interest from Councillors on items on the agenda</p> <p>b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests</p>	All councillors
3	<p>To Approve the Minutes of:</p> <p>a The Parish Council Meeting held 7th February 2022</p>	All councillors
4	<p>Planning Matters</p> <p>To consider the Planning Applications below and any others received between the publication of this agenda and the meeting.</p> <p>a <u>LW/22/0058 – Nettles, Green Road</u> - Demolition of existing attached residential garage, replacement with new attached single storey clinic on garage footprint. (Case Officer: Rita Burns).*</p> <p>b <u>LW/21/1010 & LW/21/1011 – Pepper Hall, Green Road</u> - Planning Application & Listed Building Consent Application - Erection of stables with tack room and feed store, exercise area with timber enclosure and extension of access road. (Case Officer: James Emery)**</p> <p>c <u>LW/22/0097 – Green Park Farm, Green Road</u> - Conversion of existing barn to C3 Dwelling under The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) Schedule 2 Part 3 Class Q. (Case Officer: James Emery).****</p> <p>d <u>LW/22/0091 – Unit 3, Home Farm, Slugwash Lane</u> - Conversion of existing building and erection of 1 no dwellinghouse. (Case Officer: James Smith).*****</p> <p>e <u>LW22/0065 – Wivelsden Farm, North Common Road</u> – erection of an agricultural barn. (Case Officer: Julie Cattell) *****</p>	All councillors

	<p>f</p> <p>g</p> <p>h</p> <p>i</p> <p>j</p> <p>k</p>	<p>Tree Works Application <u>TW/22/0009/TPO – 19 Charlwood Road</u> - T1 & T2 Oak - Removal of deadwood, thinning of epic or mic growth and crown reduction by 2m to previous points. (Case Officer: Nick Jones)***</p> <p>Notices of Planning Approval Granted <u>LW/21/0993 & 0095 – Pepper Hall, Green Road</u> - Planning Application and Listed Building Application for the erection of front single storey 2 bay oak frame garage with secure storage, clay pitched roof and increase of on-site parking area.</p> <p><u>LW/21/0724 Lakedene, Theobalds Road</u> - Alterations to existing house, front, rear, side and roof extensions with balconies, detached pool house to rear and associated landscaping works.</p> <p><u>LW/22/0005 - 25 Green Park Corner</u> - Installation of rear dormer extension.</p> <p>Refusal of Application for Certificate of Lawful Use or Development <u>LW/22/0010 – 53 Downsview Drive</u> - Erection of single storey rear extension with 3 no. rooflights.</p> <p>Other Planning Matters Response from Lewes District Council re enforcement issues (if available).</p>	
5	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p>	<p>Financial Matters <u>General Finance</u> To review and authorise items for payment. Notification of national pay award for Clerks, to be backdated to 1 April 2021. To review grant applications received and agree on the grants to be awarded for the forthcoming financial year. To ratify submission of an Expression of Interest form for CIL, for completion of the Hall Project.</p> <p><u>Financial Matters Relating to the Hall Improvement Project</u> Exclusion of the Press and Public By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the following items (Public Bodies - Admission to Meetings - Act 1960). <ul style="list-style-type: none"> • The contractor's application for an extension of time. </p>	All councillors
6	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p> <p>g</p> <p>h</p> <p>i</p> <p>j</p>	<p>Clerk's Report Actions list. To review and approve the Wivelsfield Recycling Day risk assessment. Feedback from ESALC Clerks' forum on 8 Feb. To agree agenda items for the Strengthening Local Relationships meeting with Highways to be held on 18th March. Advice for planting trees on the Village Green, in place of the Horse Chestnuts felled last year. Change of date for the Annual Parish Meeting. Response from Wivelsfield Primary School regarding the idea of a Jubilee competition. Recommendations from a review of the Council's Office 365 system. Quote received for replacement wood for play area item. Update re office.</p>	Clerk
7	<p>a</p>	<p>Reports from Councillors West Wood.</p>	ID

	b	Feedback from the Community Safety Action Group meeting held 3 March.	HM
8	a	Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting NALC summary of the Levelling Up the UK white paper. Consultation on how to meet the south east's growing water supply challenge . Consultation ends on 14 th March. Boundary Commission consultation on proposed parliamentary constituencies , which would result in Wivelsfield becoming part of the East Grinstead & Uckfield constituency. Consultation ends 4 th April. Royal British Legion Industries – products for the Queen's Platinum Jubilee.	Clerk
	b	Request to consider a clothing bank in the parish to raise money for the children's air ambulance.	
	c	Monthly webinars - Local Authority Network / Sussex Nature Partnership.	
	d	Email regarding the bridleway running from the end of Eastern Road to St Georges.	
	e	Query about emergency plans and communications during events such as power outages.	
	f		
	g		
	h		
9		Items for Noting or Inclusion on Next Agenda	All
10	a	Date of Next Meeting Monday 4 th April 2022 – Parish Council Meeting	
11		Staffing Matters Exclusion of the Press and Public By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for this item (Public Bodies - Admission to Meetings - Act 1960).	

*Comments to be with Lewes District Council by Friday 4th March (extension requested until after this meeting)

**Comments to be with LDC by 11th March 2022

***Comments to be with LDC by 15th March 2022

****Comments to be with LDC by 18th March 2022

*****Comments to be with LDC by 21st March 2022

***** Comments to be with LDC by 30th March 2022