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Parish Council Office  
 Wivelsfield Village Hall  
 Eastern Road  
 Wivelsfield Green  
 RH17 7QG

**To Members of the Parish Council**

You are summoned to attend a **Parish Council meeting** to be held on **Monday 5<sup>th</sup> August 2024 at 7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Members of the public are welcome to attend all meetings and to participate in the Public Forum if required.

**Liz Gander** (Clerk)

Agenda Item	Description
1 a	<b>Apologies for Absence</b> To note any apologies for absence from this meeting
2 a b	<b>Declarations of Members' Interests</b> To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests
3	<b>Public Forum</b> Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.
4 a	<b>To Approve the Minutes of:</b> The Parish Council meeting held 1 <sup>st</sup> July 2024
5 a b c d e	<b>Planning Matters</b> <b>To consider the new application listed below and any others received between the publication of this agenda and the meeting</b> a <u>LW/24/0428 - Chideok, Valebridge Road</u> - Approval of reserved matters including design, scale and landscaping relating to Outline Approval LW/21/0020 for two additional dwellings. (Case Officer: James Smith)* b <u>LW/24/0468 - Land Northeast Of Brook Lodge, Theobalds Road</u> - Erection of a 4 bed dwelling with detached garage, associated access and Landscaping. (Case Officer: Ella Rigluth)** <b>Tree Works Application for Consideration</b> c <u>TW/24/0064/TPO - 8 Downscroft</u> - T1 - Oak - Crown thinning by 15%, and removal of dead wood. (Case Officer – Mark Pullen)*** d <u>TW/24/0067/TPO - Benjamin House, 55 Orchard Close</u> - T5 - Hawthorn- Fell 3-6m tree, T6 - Hazel - Fell 6-9m tree, T7 - Hazel -Fell 6-9m tree. (Case Officer: Mark Pullen). <b>Planning Applications Approved by Lewes District Council (for information only)</b> e <u>LW/24/0359 - 56 Orchard Close</u> - erection of double carport.

	<p>f</p> <p>g</p> <p>h</p>	<p><b>Notice of Refusal of Planning</b> (for information only)  <u>LW/24/0345 - Bramba Cottage, South Road</u> - Demolition of shed and addition of single storey rear extension to existing outbuilding.</p> <p><b>Tree Works Application Approved</b> (for information only)  <u>TW/24/0054/TPO - 17 Charlwood Road</u> - T1- Oak - Overall crown reduction by 2 metres and removal of two low limbs over the road. T2 - Oak - Remove dead wood and stem suckers. T3 - Oak - 2m crown reduction on the roadside. T4 - Oak - Overall crown reduction by 2m. T5 - Oak - 1.5 metre crown reduction over the swimming pool and remove deadwood. T6 - Oak - Overall crown reduction of 2m.</p> <p><b>Other Planning Matters</b>  Request from Lewes District Council for the Parish Council to give technical evidence about additional sites put forward in response to the 2024 call for sites and reviewed within the Land Availability Assessment.</p>
<p><b>6</b></p>	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p> <p>g</p> <p>h</p> <p>i</p> <p>j</p> <p>k</p>	<p><b>Financial Matters</b></p> <p>To approve this month's payments and to note and ratify items paid since the last meeting</p> <p>To sign the bank reconciliations for April – June 24</p> <p>Explanation of financial statements 1 April – 30 June 24</p> <p>To update bank mandates to add newer Councillors as signatories</p> <p>To ratify progression of a contract with the local artist identified to produce parish maps for information boards</p> <p>To approve &amp; sign a grant agreement with Lewes District Council (LDC), for the CIL grant previously agreed by LDC for the Hall Improvement Project Part 2</p> <p>Ownership of telephone book exchange</p> <p>To note additional tree works undertaken at the children's play area</p> <p>East Sussex Pension Fund – consultation on additional pension contributions</p> <p>To consider the quotes received for replacing the lights in the Church Lane car park</p> <p>To consider estimates received for drainage and repair work to the surface of the Church Lane car park</p>
<p><b>7</b></p>	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p> <p>g</p> <p>h</p>	<p><b>Clerk's Report</b></p> <p>Action list</p> <p>Feedback from the Community Information Event on 13<sup>th</sup> July</p> <p>Final results from the community questionnaire</p> <p>Progress on fact-finding re play area improvements</p> <p>Information about a Ramblers' Association footpath warden for Wivelsfield</p> <p>To arrange a new date for the litter pick that was postponed in June due to poor weather</p> <p>To discuss engaging a photographer to provide professional quality photos for the website</p> <p>Council participation in/support for the community harvest festival being organised by the Church</p>
<p><b>8</b></p>	<p>a</p> <p>b</p>	<p><b>Reports from Parish Councillors</b></p> <p>Update on map/info board project</p> <p>Parish Council website</p>
<p><b>9</b></p>		<p><b>Reports from District &amp; County Councillors, MP &amp; PCSO</b></p> <p>To note any written reports received prior to the meeting</p>

<b>10</b>		<p><b>Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting</b></p> <p>a Response from East Sussex County Council’s Development Control Team about highway safety on Ditchling Road.</p> <p>b Information from East Sussex County Council about further investment in roads.</p> <p>c Information from pump track company.</p> <p>d Response from Highways re our request to have the deterioration of the road surface and markings on South Road dealt with.</p> <p>e Opportunity to attend a seminar on future proofing play areas – 3<sup>rd</sup> October, 10am-2.30pm in Brighton.</p> <p>f Notification that the Mid Sussex District Plan for the period 2021-2039 has been submitted to the Secretary of State for examination by a Planning Inspector. Further information can be found at: <a href="#">District Plan Review - Mid Sussex District Council</a></p> <p>g Launch of the Adur Adaptation Project</p> <p>h Woods on Prescription: Harnessing the healing power of trees and nature</p>
<b>11</b>		<b>Items for Noting or Inclusion on Next Agenda</b>
<b>12</b>	a	<p><b>Date of Next Meeting</b></p> <p>Parish Council Meeting – 9<sup>th</sup> September 2024</p>

\*Comments to be with Lewes District Council by 31<sup>st</sup> July 2024 (extension granted until after this meeting)

\*\*Comments to be with LDC by 16<sup>th</sup> August 2024

\*\*\* Comments to be with LDC by 9<sup>th</sup> August 2024