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Parish Council Office
 Wivelsfield Village Hall
 Eastern Road
 Wivelsfield Green
 RH17 7QG

To Members of the Parish Council

You are summoned to attend a **Parish Council meeting** to be held on **Monday 4th November 2024 at 7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Members of the public are welcome to attend all meetings and to participate in the Public Forum if required.

Liz Gander (Clerk)

Agenda Item	Description
1 a	Apologies for Absence To note any apologies for absence from this meeting
2 a b	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests
3	Public Forum Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.
4 a	To Approve the Minutes of: The Parish Council meeting held 7 th October 2024
5 a b c d	Planning Matters To consider the new application listed below and any others received between the publication of this agenda and the meeting a <u>LW/24/0619 – 8 Blackmores</u> - Part two-storey and part single-storey first floor side extension over existing double garage. (Case Officer: Ella Rigluth)* b Tree Works Application for Consideration <u>TW/24/0097/TCA - St Peter And St John The Baptist Church, Church Lane</u> - T1- Yew - Removal of lower branches, T2- Yew - Crown reduction/trimming by 4m. (Case Officer: Mark Pullen)** c Planning Applications Approved by Lewes District Council (for information only) <u>LW/24/0178 - Land East Of Ditchling Road</u> - Approval of Reserved Matters following Outline Planning Permission (LW/21/0729) relating to the layout, scale, appearance and landscaping for the erection of 96 new dwellings (including 40% affordable) and on-site play area provision. d Tree Works Application Approved (for information only) <u>TW/24/0089/TPO – 19 Ridgeway</u> - T1 – Ash - reduce crown by 2/3m all over - tree has pronounced lean towards the property.

		<p>Other Planning Matters</p> <p>e Feedback from the meeting(s) with Lewes District Council re planning-related matters</p> <p>f To discuss the current Taylor Wimpey consultation for 170 homes and actions that the Council wishes to take in relation to it</p> <p>g To discuss and agree any steps that the Council wishes to take to compile an evidence base for future planning purposes eg commissioning of a housing needs survey and/or traffic assessment</p> <p>h To discuss how the Parish Council can work with other organisations to highlight the issues that planning pressures are bringing to bear on local communities</p> <p>i Invitation from Cala Homes to:</p> <p> i Suggest ideas for the development's name</p> <p> ii Suggest community groups/charities/schools etc that they could look to support as part of their community pledge</p> <p>j Invitation from Lewes District Council to put forward ideas for the road names for the Cala Homes development</p> <p>k Water discharging onto the road from the South Road site (applic refs LW/21/0754 / LW23/0288)</p> <p>l Building development log</p>
6		<p>Financial Matters</p> <p>a To approve this month's payments and to note and ratify items paid since the last meeting</p> <p>b To note and adopt the new national pay scales, to be backdated to 1 April 2024</p> <p>c To note and ratify the purchase of a new desktop computer for the Parish Council office</p> <p>d To approve a replacement lantern for Theobalds Road Column D (at a cost of £690.71 plus VAT)</p> <p>e Lewes District Citizens Advice – request for funding and engagement</p> <p>f To consider whether to contribute to the cost of ESALC engaging a solicitor to review the updated memorandum of agreement on streetlights with Balfour Beatty</p> <p>g To review the draft budget for 2025/26</p>
7		<p>Clerk's Report</p> <p>a Action list</p> <p>b Remembrance Day service</p> <p>c To consider engaging an office assistant/assistant clerk</p> <p>d To discuss and confirm the .gov domain name to be used for the new website and associated email format</p> <p>e To note the data collected from traffic surveys conducted on South Road</p> <p>f Update on the Community Match appraisal for South Road</p> <p>g To resolve how to deliver urban grass cuts for 2025</p> <p>h To discuss timing of the work to improve the appearance of the Church Lane car park lights</p>
8		<p>Reports from Parish Councillors</p> <p>a To review the latest draft of the map project</p> <p>b To decide upon locations for the map</p> <p>c To agree the style of mount for the maps</p> <p>d To agree a date for a meeting of the CIL working group, as well as a preferred name for the Group</p> <p>e To discuss the merits of having a planning sub-committee, and/or more Parish Council meetings</p> <p>f Feedback from a meeting with Rights of Way Officers, looking at the footpath/bridleway from Eastern Road to St Georges</p> <p>g To consider adding a contribution to the above path improvements to the Council's list for possible CIL expenditure</p> <p>h Feedback from the ESALC AGM & Conference</p> <p>i To approve the draft letter to Mims Davies MP, about housing developments in our area</p>

9	a b	Reports from District & County Councillors, MP & PCSO To note the election of Sue Morris as Wivelsfield's new District Councillor To note any written reports received prior to the meeting
10	a b c d e f	Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting a Proposal from Westmeston Parish Council to write to our MPs to ask that they support all rural roads becoming 40mph roads b Response from Mims Davies MP re access to the tip c Invitation to meet with the new East Sussex Pension Fund (ESPF) Employer Engagement Officers d Response from Highways via our County Councillor, re road condition around Wivelsfield Primary School e Confirmation of the adoption of the East Sussex, South Downs and Brighton & Hove Waste and Minerals Local Plan f Request for an update about a path across the Village Green
11		Items for Noting or Inclusion on Next Agenda
12	a	Date of Next Meeting Parish Council Meeting – 9 th December 2024
13	a	Staffing Matters Exclusion of the Press and Public By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the following items (Public Bodies - Admission to Meetings - Act 1960). a To discuss pension arrangements

*Comments to be with Lewes District Council by 5th November 2024

**Comments to be with LDC by 11th November 2024