

To Members of the Parish Council

You are summoned to attend a **Parish Council meeting** to be held on **Monday 3rd February 2025 at 7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Members of the public are welcome to attend all meetings and to participate in the Public Forum if required.

Liz Gander (Clerk)

Agenda Item	Description
1 a	Apologies for Absence To note any apologies for absence from this meeting
2 a b	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests
3	Public Forum Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.
4 a	To Approve the Minutes of: The Parish Council meeting held 13 th January 2025
5 a b c d e	Planning Matters To consider the new application listed below and any others received between the publication of this agenda and the meeting a <u>LW/24/0600 - St Kevins, Janes Lane</u> - Construction of brick boundary wall with metal railings to front elevation. (Case Officer: James Smith. Consultation deadline 14 February). b Planning Applications Approved by Lewes District Council (LDC) (for information only) <u>LW/24/0733 - 26 Medway Gardens</u> - erection of a two storey and a single storey rear extension. c <u>LW/24/0708 - 1 Park View, South Road</u> - variation of Condition 1 (Plans) in relation to approval LW/23/0277 to amend external materials and fenestration. d Tree Works Application Approved by LDC (for information only) <u>TW/24/0119/TPO - Copper Beeches, North Common Road</u> - T1 - Copper Beech - reduce crown and sides by 2m, remove 4 of the lowest branches to stem - for safety reasons. e Planning Applications Refused by LDC (for information only) <u>LW/24/0707 - Springbank, Slugwash Lane</u> - hipped to gable roof extension with raising of roof pitch, addition of two storey side extension and alterations to existing rear fenestration.

	<p>f</p> <p>g</p> <p>h</p> <p>i</p> <p>j</p> <p>k</p> <p>l</p> <p>m</p> <p>n</p> <p>o</p>	<p><u>LW24/0676 – Clearview, Nursery Lane</u> – change of use and conversion of existing agricultural barn to form 1no. dwelling house.</p> <p>Refusal of Application for Certificate of Lawful Use or Development</p> <p><u>LW/24/0667 – Lunces Cottage, Church Lane</u> – amalgamation of the existing building into 1no. dwelling (Class C3) via removal of 1no. kitchen, 1no. staircase and section of internal partitions.</p> <p>Other Planning Matters</p> <p>To note representations made to date on the Council’s behalf in relation to the Taylor Wimpey application for 150 homes south of Green Road.</p> <p>To note an extension to the consultation period for the Taylor Wimpey application (LW/24/0820).</p> <p>To note any gaps in evidence and agree any additional work that needs to be done or reports that may need to be commissioned in respect of item 5i above.</p> <p>To agree, in principle, the Council’s response to LW/24/0820 – Land south of Green Road.</p> <p>To acknowledge receipt of the draft Housing Needs Survey report from AiRS.</p> <p>To receive a verbal report from the Local Plan consultation event held in Newick on 1 February.</p> <p>To discuss the Council’s response to the Lewes Local Plan consultation, ‘Defining our policies and early site allocation proposals’. Comments due by Friday 28th February.</p> <p>To note any updates on the South Road and Ditchling Road developments.</p>
<p>6</p>	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p> <p>g</p>	<p>Financial Matters</p> <p>To approve this month’s payments and to note and ratify items paid since the last meeting.</p> <p>To increase current year’s budget for professional fees by £13,500 to reflect anticipated expenditure on the housing needs survey and planning consultants.</p> <p>To increase the 2024-25 budget by £8k for repairs & maintenance, to reflect the additional costs incurred for work to the Church Lane car park surface and play area.</p> <p>To note receipt of insurance payout for Green Road bus shelter</p> <p>To review bank reconciliations for the period July – December 2024</p> <p>To note that the window for local community groups to apply for grants from the Parish Council, for the 2025-26 financial year, is now open and will run until Tuesday 25th February.</p> <p>To note the circulation to members of a list of committed and possible CIL projects and funds, for review and discussion by the Community Infrastructure working group</p>
<p>7</p>	<p>a</p> <p>b</p>	<p>To Review the Following Documents</p> <p>Risk Management Strategy</p> <p>Risk Assessment</p>
<p>8</p>	<p>a</p> <p>b</p> <p>c</p> <p>d</p> <p>e</p> <p>f</p> <p>g</p> <p>h</p>	<p>Clerk’s Report</p> <p>SLR meeting confirmation</p> <p>Map project printing, mounting options and costs</p> <p>Confirmation of completion of playground work</p> <p>Football wall & basketball hoop update</p> <p>To discuss timing for this year’s Annual Parish Meeting</p> <p>To confirm meeting dates for the 2025-26 Council year</p> <p>To agree to purchase the slightly larger, like-for-like replacement bus shelter for Green Road</p> <p>Update on additional temporary SID sites</p>
<p>9</p>	<p>a</p> <p>b</p> <p>c</p>	<p>Reports from Parish Councillors</p> <p>Update from Community Infrastructure Working Group</p> <p>Website update</p> <p>To discuss a protocol for use of the Parish Council’s meeting room</p>

	d e	Access to documents Footbridge from the green, to Green Park Corner
10		Reports from District & County Councillors, MP & PCSO To note any written reports received prior to the meeting
11	a b	Correspondence - to review the items below plus any others arriving between the publication of the agenda and the meeting East Sussex Rights of Way Access Plan – consultation runs until midnight on 14 th March 2025 Sussex Heart Charity – free defibrillator/CPR awareness sessions.
12		Items for Noting or Inclusion on Next Agenda
13	a	Date of Next Meeting Parish Council Meeting – 3 rd March 2025