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Parish Council Office
 Wivelsfield Village Hall
 Eastern Road
 Wivelsfield Green
 RH17 7QG

To Members of the Parish Council

You are summoned to attend a **Parish Council meeting** to be held on **Monday 1st July 2024** at **7pm**, at the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Members of the public are welcome to attend all meetings and to participate in the Public Forum if required.

Liz Gander (Clerk)

Agenda Item	Description
1 a	Apologies for Absence To note any apologies for absence from this meeting
2 a b	Declarations of Members' Interests To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests
3	Public Forum Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.
4 a b	To Approve the Minutes of: The Annual Meeting of the Parish Council held 20 th May 2024 The Parish Council meeting held 3 rd June 2024
5 a b c d	Planning Matters To consider the new application listed below and any others received between the publication of this agenda and the meeting a <u>LW/23/0631 - Land Adjacent To Moors Cottage, Slugwash Lane</u> - Change of use and erection of 2no. dwellings, demolition of outbuildings and structures, partial demolition of stables, with associated landscaping including remodelling of existing sand school and repositioning of two partially retained stables. (Case Officer: Marc Dorfman)* b <u>LW/24/0422 - 2 Longridge Cottages, North Common Road</u> - Proposed single storey rear extension. NB this property lies just into North Chailey, but immediately adjacent to the border with Wivelsfield, so the Council may wish to comment upon it. (Case Officer: Ella Rigluth)** Other Planning Matters c Query about bus shelter and signage providers for highway works on the B2112, associated with the Cala Homes site for 96 dwellings. d Communication with LDC following meeting with Chief Exec and Head of Development Management in May.

6	a b c d e f	Financial Matters To approve this month's payments. To note an additional CIL sum of £5,450.08, received for the former Travis Perkins site. Financial statements 1 April – 30 June. Anticipated CIL receipts from South Road development. Request for a pump track at the green. Initial findings from research about updating play facilities at Wivelsfield recreation ground.
7	a b c d	Clerk's Report Action list Update on plans for the Community Information Event on 13 th July and request for help on the day. Community questionnaire results to date. To note the report received on website accessibility.
8	a b c d e f	Reports from Parish Councillors To consider introducing a Planning Committee. To consider a report from the Communications Working Group (CWG), and: <ul style="list-style-type: none"> - To note and agree the approach to comms and role of the CWG outlined in the report paper - Specifically, to authorise the CWG to operate and manage the website and facebook pages as outlined in the report, paras 3.3 – 3.7 - To authorise the CWG to commission a new website at a cost of up to [£2000] - To review the suggested format for a newsletter going forwards. To consider whether to change the name of Wivelsfield Parish Council, to an alternative, taking into account feedback received from the community questionnaires. To agree content for the Council's stand at the Community Info Day. Feedback from the Village Hall Management Committee meeting held 20 th June. The recreation ground, roles and responsibilities.
9		Reports from District & County Councillors, MP & PCSO To note any written reports received prior to the meeting
10	a	Correspondence – to review the items below plus any others arriving between the publication of the agenda and the meeting Summer newsletter from the Sussex Association of Local Councils.
11		Items for Noting or Inclusion on Next Agenda
12	a	Date of Next Meeting Parish Council Meeting – 5 th August 2024

*Comments to be with Lewes District Council by 5th July 2024

**Comments to be with LDC by 24th July 2024