

To Members of the Parish Council

You are summoned to attend a **Parish Council meeting** to be held on **Monday 13th January 2025 at 7pm**, in the **Renshaw Room, Wivelsfield Village Hall**, Eastern Road, Wivelsfield Green, RH17 7QG.

Members of the public are welcome to attend all meetings and to participate in the Public Forum if required.

Lorna Thwaites (Locum Clerk), Monday 6th January 2025.

AGENDA

1. Apologies for Absence:

1.1. To receive and accept any apologies for absence from this meeting.

2. Declarations of Member's Interests:

2.1. To receive declarations of interest from Councillors on items on the agenda.

2.2. To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests.

3. Public Forum:

3.1. Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

4. Minutes of the Previous Meeting:

4.1. To resolve the minutes of the ordinary meetings of Wivelsfield Parish Council held on 4th November and 9th December 2024 are a correct record and signed by the Chair.

5. Reports:

5.1. To receive reports from Local and District Councillors and the MP for Lewes.

5.2. To receive a report from the CIL working group.

6. Finance/Administration:

6.1. To receive confirmation of payments made in December by the Clerk Liz Gander.

6.2. To approve payments to be made in January and to ratify any payments agreed and made since the meeting of 9th December 2024.

7. 2025-2026 Budget and Precept:

7.1. To discuss and agree the first draft of the 2025-26 budget.

7.2. To agree the precept for 2025-26.

8. Matters Arising

8.1. Urban Grass Cutting 2025 – Self Delivery: To receive the quote of Barcombe Landscapes and to agree whether to re-employ them for 2025.

8.2. Access to Burgess Hill Tip: To receive a response to the request for usage costs – Cllr S. Morris.

8.3. To agree the date for the next parish litter pick – Cllr S. Morris.

9. Grant Applications:

10. Correspondence Received:

10.1. Highways Lighting Maintenance Enquiry – response to open queries from ESH.

10.2. Village Day – N.Dutt.

10.3. New speed limits planned for East Sussex Roads – ESALC.

10.4. Thank you - Citizen's Advice Rural Outreach.

10.5. Lewes District Local Plan Consultation Events.

10.6. Wivelsfield Street Lighting – M.Wood.

10.7. Town and Parish Councils VE Day 80 – 8th May 2025 – ESALC.

10.8. The Eden Project – The Big Lunch 2025 – ESALC.

11. Planning:

11.1. Planning Applications:

11.1.1. **LW/24/0803 Location:** Street Record Green Road Wivelsfield Green East Sussex **Proposal:**

5Screening Opinion under Regulation 6 for Requirement for EIA in relation to an application for up

to 150 dwellings, associated works, parking, landscaping, public open space and land for potential community use (comments by 16 Jan 25).

11.1.2. **LW/24/0804 Location:** Annexe At Kelowna 94 Valebridge Road Burgess Hill West Sussex RH15 ORP; **Proposal:** Single storey front/side extension with double garage (comments by 28/1/25)

11.2. **Tree Works Applications:**

11.3. **Decisions Received:**

12. Other Planning Matters:

12.1. To receive an update on the proposal of Troy Planning and Design and to AGREE next steps.

12.2. To receive an update on the Housing Needs Survey with AiRS.

12.3. To receive an update on the actions of the NoToWivelstowm group including spend to-date against the agreed allocation from WPC.

12.4. To receive an update from the Land East of Ditchling Road residents meeting with James Smith, LDC.

13. Highways Matters:

13.1. To receive the SLR meeting dates offered by ESH and to agree which date to meet and whether online or in person.

14. Website Development:

14.1. To receive an update on the new website and agree next steps.

15. Map/Info Board:

15.1. To agree the final draft of the map/info board.

15.2. To agree locations for the map/info board.

15.3. To agree the method for display and to seek quotes.

16. Play Inspection:

16.1. To receive quotes for the high and medium risk playground items as detailed on the LDC inspection report.

16.2. To receive the latest monthly inspection report of 23 December 2024 from LDC.

17. Hardstanding Area:

17.1. To receive an update from Pankhurst Plant regarding their timescales and to agree next steps.

18. Items for noting or including on the next agenda.

19. To receive the time and date of the next meeting of Wivelsfield Parish Council.

20. To close the meeting.