

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

### To Members of the Parish Council

In accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 You are summoned to attend a virtual extra-ordinary meeting of the Parish Council to be held on **Monday 23 November 2020 at 7.30pm.**

The meeting will take place using the 'Zoom' Platform. Anyone wishing to attend is asked to email the Clerk via [clerk@wivelsfield.org.uk](mailto:clerk@wivelsfield.org.uk) by 4pm on the day of the meeting to request a meeting ID and password.

**Jan Dawson** (Chair)

18 November 2020

### OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

## AGENDA

Agenda Item	Description	Responsibility
1	<b>Apologies for Absence</b>	
2	<b>Declarations of Members' Interests</b> To receive declarations of interest from Councillors on items on the agenda To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	<b>Planning Matters</b> <b>Notices of Planning Permission Received</b> (for information only) <u>LW/20/0696 - Somerset House, Green Road</u> – Change of use from B1 to C3 - Conversion of building to provide 14 no. 2 storey dwellings with associated parking and landscaping.	All councillors
4	<b>Financial Matters</b> a To review and accept the notice of conclusion of the year end audit for 2019/2020. b To review the financial statements for the current year so far. c To sign off bank reconciliations for the year to date. d To review and discuss the draft budget for 2021-22. e To review and re-adopt the Council's Financial Regulations. f To agree to engage Lewes District Council to undertake monthly inspections of the outdoor gym equipment, at a cost of £15 per month (& VAT). g To discuss having impact absorption testing conducted on the rubber grass mat surfacing at the children's play area. h Parish Council CIL expenditure report 2019-20. i To review the Handyman's quotes for:	

	j	<ul style="list-style-type: none"> <li>Removing the broken Village Hall sign on the verge of Eastern Road</li> <li>Replacing the cork board in the bus shelter opposite the Green</li> </ul> <p>To review a quote obtained for removing the rotten balancing logs at the children's play area.</p>	
5	a b c	<p><b>To Review, Update and Re-adopt the Following Documents:</b></p> <p>Standing Orders</p> <p>Risk Management Strategy</p> <p>Risk Assessment Schedule</p>	
6	a b c	<p><b>Correspondence</b></p> <p>Public consultation on the East Sussex <a href="#">Local Cycling &amp; Walking Infrastructure Plan</a> (LCWIP). Consultation closes 11 December 2020.</p> <p><a href="#">Haywards Heath draft Town Centre Masterplan consultation</a>. Consultation ends Monday 21 December, at 5pm.</p> <p>Response from the Traffic Safety team re the accident on Green Road.</p>	
7		<b>Items for Noting or Inclusion on Next Agenda</b>	
8	a	<p><b>Date of Next Meeting</b></p> <p>Monday 14 December 2020 - Parish Council Meeting</p>	
9	a	<p><b>Village Hall Improvement Project</b></p> <p><b><u>Exclusion of the Press and Public</u></b></p> <p>By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for the following items (Public Bodies - Admission to Meetings - Act 1960).</p> <p>To provide some confidential updates to the Council with respect to the Project.</p>	