

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

**To Members of the Parish Council**

You are summoned to attend a Parish Council meeting to be held in the Church Hall, Church Lane, on **Monday 2 March 2020** at 8pm.

Liz Gander (Clerk)  
25 February 2020

**OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

**AGENDA**

<b>Agenda Item</b>	<b>Description</b>	<b>Responsibility</b>
<b>1</b>	<b>Apologies for Absence</b>	
<b>2</b>	<b>Declarations of Members' Interests</b> a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
<b>3</b>	<b>To Approve the Minutes of:</b> a The Parish Council Meeting held 3 February 2020	All councillors
<b>4</b>	<b>Planning Matters</b> <b>To consider the Planning Application below and any others received between the publication of this agenda and the meeting.</b> a <u>LW/20/0088 – Winters Farm Courtyard</u> - Continued use of part of the building for single residential dwelling (resubmission following LW/19/0829).* <b>Notices of Planning Permission Received (for information only)</b> b <u>LW/19/0875 - 5 Coppards Close</u> - Retrospective application for the creation of a porch. c <u>LW/19/0912 – Magpie Ridge – South Road</u> - Demolition of existing single-storey side extension and erection of two storey side extension. d <u>LW/19/0924 – The Reading Room, Green Road</u> - demolition of existing detached garage and replacement with single storey garden/leisure building, proposed dormer to west elevation and re-clad existing dormer to east elevation to match. e <u>LW/19/0917 - Park Hill, Hundred Acre Lane</u> - first floor rear balcony. <b>Notice of Refusal Received (for information only)</b> f <u>LW/19/0914 – Olde Barn, Ditchling Road</u> - Conversion of triple garage with extension to provide a single bedroom annex with double garage.	All councillors
<b>5</b>	<b>Financial Matters</b> a To review and authorise cheques for payment. b To review quotes for repairing the village sign on Ditchling Road. c To review the costs for replacing dog waste bins with dual purpose bins and to decide how the Council would like to proceed. d To accept the service agreement with Surrey Hills Solicitors LLP, for work undertaken to be charged at £250 per hour & VAT.	Clerk

<b>6</b>	a	<b>Policies</b> To review and adopt an updated Pensions Discretion Policy.	
<b>7</b>	a b c d e i ii iii	<b>Report of Clerk</b> Update regarding quote for bollards along Green Road opposite Barnard and Brough. Signage for the drovers road. Working party for new planting adjacent to drovers' road. Preparation for Annual Parish Meeting. <u>Village Hall Improvement Project</u> To confirm review of the tender documentation. To note any questions arising from the review. To discuss and agree to have a legal agreement between the Village Hall Management Committee and Parish Council, detailing which party is responsible for what. To discuss and agree any responses considered necessary to the questions posed by the Hall's architect (many of which are for the Management Committee to answer).	Clerk
<b>8</b>	a b c	<b>Reports from Councillors</b> Feedback from the Neighbourhood Planning event attended by Councillor Martin. To discuss how to proceed with reviewing the Neighbourhood Plan in light of any advice gleaned from the event above. Feedback from the site meeting with a contractor at the drovers' road.	HM ALL EP
<b>9</b>	a b c d	<b>Correspondence</b> <b>To discuss the correspondence listed below and other items received between publication of the agenda and this meeting.</b> Consultation on the Chailey Neighbourhood Development Plan. Consultation runs until Friday 27 <sup>th</sup> March 2020. Response from Maria Caulfield regarding the Burgess Hill tip. Lewes District Council - consultation over proposed changes to taxi licences. Consultation runs until 3 April 2020. Information regarding the sale of some land on Charlwood Gardens, at auction, on 24 <sup>th</sup> March and request for the Parish Council to consider purchasing it.	Clerk
<b>10</b>		<b>Items for Noting or Inclusion on Next Agenda</b>	
<b>11</b>	a	<b>Date of Next Meeting</b> Monday 6th April 2020 – Parish Council Meeting	

\* comments to be with Lewes District Council by 23 March 2020