

WIVELSFIELD PARISH COUNCIL

Clerk: Mrs Liz Gander
Tel: 01444 471898

Parish Council Office
Adj. to The Cock Inn
North Common Road
Wivelsfield Green
Haywards Heath
West Sussex
RH17 7RH

To Members of the Parish Council

You are summoned to attend a meeting of the Parish Council to be held in the Renshaw Room, Wivelsfield Village Hall on Monday 14 November 2016 at 8pm.

Liz Gander (Clerk to the Council)

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Co-Option of New Councillor(s)	All Councillors
2	Apologies for Absence	
3	Declarations of Members' Interests	All councillors
a	To receive declarations of pecuniary interest from Councillors in respect of items on the agenda	
b	To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	
4	To approve the Minutes of the Parish Council meeting held Monday 3 October 2016.	All councillors
a		
5	To Discuss the Correspondence listed below and any other received in the intervening period.	Clerk
a	CPRE Sussex - appeal for funds to help them fight for 'the right development within the right place' in Sussex.	
b	LDC response to a resident's recent representation about the Neighbourhood Plan	
c	Letter from a neighbour of 'Valebridge' objecting to planning application LW/16/0694 as discussed at the October meeting.	
d	Request from BT to come along to the next Parish Council meeting to explore ways in which they can help bring Fibre broadband to the school and local community.	
e	Response from EE regarding mobile signal assessment for the village of Wivelsfield Green.	
f	Note from the Lewes District Association of Local Councils saying that it will be focussing on the theme of transport for the forthcoming year.	
g	Meeting with LDC to discuss Rural Exception Sites.	
h	Request to meet with the Village Agent for Wivelsfield.	
i	Invitation to attend the East Sussex Association of Local Councils Spring Conference, Tues 14 March 2017, 9.30am-3.30pm, Hellingly.	
j	BT consultation on the removal of phone boxes, to include the one outside the BT exchange on South Road.	
k	East Sussex Highways - notification that work to adjust the speed limit and	

		improve signage on the B2112 by the Royal Oak should be undertaken later this month.	
6	<p>Financial Matters</p> <p>a To review and authorise cheques for payment</p> <p>b To consider purchasing a grit spreader for use in icy/snowy weather To consider purchasing one or more defibrillators for the Parish.</p> <p>c 2017/18 Budget - to review the draft budget</p> <p>d To consider requests for increased grants for 2017/18 (as compared with 2016/17) from:</p> <p>e <ul style="list-style-type: none"> o Wivelsfield Youth Group o Village Day </p>		Clerk
7	<p>Planning Matters</p> <p>To consider the planning applications listed below along with any others received between the publication of this agenda and the meeting.</p> <p>New Planning Applications for Review</p> <p>a <u>LW/16/0804 - Springfields, Ditchling Road</u> - Erection of first floor extension.*</p> <p>b <u>LW/16/0862 - Shoulders, North Common Road</u> - Erection of rear single storey extension with glazed facade and flat roof.**</p> <p>c <u>DM/16/3998 - Rogers Farm, Fox Hill, Haywards Heath</u> - outline application for the Redevelopment for up to thirty-seven residential units including proposed access. ***</p> <p>Notices of Planning Permission Received (for information only)</p> <p>d <u>LW/16/0672 - 1 Pepper Hall Cottages, Green Road</u> - two storey rear extension, single storey side extension, single storey link to existing outhouse.</p> <p>e <u>LW/16/0057 - Land south of Greenhill Way</u> - Erection of 113 no. dwellings together with access, associated parking, amenity space and landscaping.</p>		All councillors
8	<p>Report of Clerk</p> <p>a Outdoor Gym</p> <p>b Public toilets at the Green</p> <p>c Repairs to original climbing unit at children's play area</p> <p>d Village sign</p> <p>e Church Lane car park surface & overgrowth</p>		Clerk
9	<p>Working Group Reports</p> <p><u>Communications Group</u></p> <p>a Website</p> <p><u>Finance and Policies Group</u></p> <p>b To discuss and agree an Employer Discretions Policy for membership of the Local Government Pension Scheme.</p> <p><u>Asset & Planning Group/Neighbourhood Plan (NP)</u></p> <p>c Result of the Wivelsfield Neighbourhood Plan Referendum</p> <p>d Update on Bovis Planning Inquiry for land east of Ditchling Road (if available)</p> <p>e Update on Cala Homes development off North Common Road Development at Hole Farm</p> <p>f Update on Springfield Industrial Estate (if available)</p> <p>g Findings of the recent Asset Inspection</p> <p><u>Highways & Street Lighting Group</u></p> <p>h To confirm the date for the next SLR Meeting with ESCC Highways</p> <p>i To discuss whether to promote Lewes District Council's initiative of 'Play Streets'</p>		ID All ID Clerk MvB JS Clerk JF Clerk Clerk

10		Reports from Recent Training/Information Events	
	a	Planning training - 11 October	JS/MvB/LG
	b	East Sussex Highways Roadshow - 12 October	MvB/LG
	c	Town and Parish Conference - 12 October	ID/JS/LG
	d	Leadership training - 8 November	LG
11		Items for Noting or Inclusion on Next Agenda	All
12		Date of Next Meeting Monday 12 December - Parish Council Meeting	

*Comments to be with Lewes District Council (LDC) by 4 November 2016 (however the Parish Council has been given an extension in order to discuss it at this meeting)

** Comments to be with LDC by 18 November 2016

*** Comments to be with Mid Sussex District Council by 11 November (but extension given to allow for discussion at the meeting)