

Wivelsfield Parish Council

Minutes of the Extra-Ordinary Meeting Held Wednesday 31 August 2016

Following a meeting of the Neighbourhood Plan Steering Group at 7.30pm

8pm, Renshaw Room, Wivelsfield Village Hall

Agenda Item	Description	Agreed	Responsible
Open Forum	<p>A member of the public congratulated the Parish Council (PC) and Steering Group (SG) on achieving success with the Neighbourhood Plan, following the recent publication of the examiner's report.</p> <p>Another resident was concerned about the continuing presence of heavy vehicles going through the village. He had followed a loaded heavy lorry along the length of Hundred Acre Lane, watching it turn west onto Green Road and was therefore aware that it wasn't even going to the Cala Homes site.</p> <p>In respect of the Cala site, Councillor van Bochove confirmed that the site manager has shown her the letters that have been sent to two contractors, advising that if their lorries continue to come into the village the wrong way, their contracts will be terminated. The gate man is also turning lorries away if they approach from the wrong direction. With children returning to school next week, Councillor van Bochove will also ask the site manager to remind contractors of the need to avoid school drop-off and pick-up times.</p>		
	<p>Present Councillors Ian Dawson (ID, Chairman), John Fair (JF), Judy Stoner (JuS) and Michelle van Bochove (MvB). Also in attendance: Liz Gander (Clerk) and eight members of the public.</p>		
1	<p>Apologies for Absence District Councillor Sugarman.</p>		
2	<p>Declarations of Members Interests & Dispensations None noted.</p>		
3	<p>Wivelsfield Neighbourhood Plan <u>To acknowledge receipt of the examiner's report, its endorsement of the Plan and to discuss next steps in preparation for the referendum</u></p> <p>The Chairman confirmed that Lewes District Council (LDC) has published the examiner's report on the Neighbourhood Plan. He felt it positive that the examiner has accepted all but one of the policies. The examiner has refused four out of five of the Green Spaces that had been included in policy seven, but upheld the SG/PC's approach to the SEA (Strategic Environmental Assessment) and it is, overall, a very satisfactory outcome.</p> <p>LDC is reported to be delighted with the outcome and the Chairman extended thanks to Gordon Harper and Dave Wright for all their hard work on the Plan and in liaising with LDC.</p> <p>Members of the Council voted unanimously to accept the examiner's report and the Chairman will write to LDC to confirm this tomorrow.</p>	<p>To accept the examiner's report & write to confirm this to LDC</p>	

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	<p>The next step is for LDC to publish its decision notice and to decide upon a referendum date.</p> <p>Three members of the public left the meeting.</p>		
4	<p>PLANNING MATTERS To discuss the planning applications listed on the agenda, along with one additional one received in the intervening period.</p> <p>a <u>LW/16/0554 - 7 Downscroft, Burgess Hill</u> - Erection of single storey extension to front of detached house, erection of two storey extension to rear and adjoining single storey conservatory. <ul style="list-style-type: none"> o The Council resolved to support the application since the house stands on a large plot and the proposals were considered acceptable. </p> <p>b <u>LW/16/0559 - The Old School, Church Lane</u> - Erection of a single storey rear extension & formation of an enlarged opening from kitchen. <ul style="list-style-type: none"> o Since the plans were considered to be sympathetic to the existing building and conservation area, the Council voted unanimously to support this application. </p> <p>c <u>LW/16/0617 - Green Park Farm, Green Road</u> - conversion of barn to form a three-bedroom holiday let. <ul style="list-style-type: none"> o As the external appearance of the barn will not change, we are sorely lacking holiday lets locally and there is plenty of space for parking, the Council unanimously resolved to support this application. </p> <p>d <u>LW/16/0636 - Woodside, Theobalds Road</u> - change of use of part of an existing detached garage to a holiday-let unit comprising two bedrooms. <ul style="list-style-type: none"> o As the Council considered that this application would not impinge on other residents and noted that there was sufficient parking to serve the holiday let, it unanimously resolved to support the application. </p> <p>e <u>LW/16/0652 - 29 Downsview Drive</u> - Section 73A retrospective application for erection of ground floor extension and front porch. <ul style="list-style-type: none"> o The Council resolved to object to this application on the grounds that work had started before planning permission had been sought and that the size of the extension would encroach upon the neighbouring property. </p> <p>f <u>LW/16/0672 - 1 Pepper Hall Cottages, Green Road</u> - two storey rear extension, single storey side extension, single storey link to existing outhouse. <ul style="list-style-type: none"> o The Council resolved to support this application as: the materials to be used are in keeping with the existing, the extension is smaller than the description suggests and the proposals will expand the residents' space in a practical way. </p> <p>To note receipt of the following Decision Notices Notice of Planning Permission Received (for information only)</p> <p>g <u>LW/16/0314 - 3 Hurstwood Cottages</u> - Erection of an extension and detached ancillary building.</p> <p>h <u>LW/16/0475 - 39 Downsview Drive</u> - Erection of front porch. <u>LW/16/0472 - The Willows, Valebridge Road</u> - Erection of a single storey rear extension.</p> <p>i <u>LW/16/0457 - 34 Allwood Crescent</u> - Erection of a rear extension to garage and a first floor extension over the top of the garage & extension.</p>	<p>To support the application</p> <p>Support</p> <p>Support</p> <p>Support</p> <p>Object</p> <p>Support</p>	<p>LG</p> <p>LG</p> <p>LG</p> <p>LG</p> <p>LG</p> <p>LG</p>

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j	<p>To discuss preparation for the Bovis Appeal for Land East of Ditchling Road <u>APP/P1425/W/16/3145053 - Land East of Ditchling Road</u>, the appeal is to be held from 14-16 September 2016 at the Jubilee Christian Centre, Mill Lane, Barcombe, BN8 5TH, commencing at 10am on Wednesday 14 September. Members of the public are welcome to attend.</p> <ul style="list-style-type: none"> o Vice-Chair Judy Stoner will represent the Council by speaking at the public inquiry (Inspector permitting), and will attend on the first day to lodge this request. A statement for her to read has been prepared by planning consultant, Richard Walker, which was only received on the day of the meeting. The Chairman read out the key parts and asked for any comments, additions or alterations noted by Council members to be sent to the Clerk by Friday morning, so that a final version may be prepared and sent to the Planning Inspectorate. o A verbal request had been received for the Council to consider arranging mini-bus transport to the appeal. The Council agreed to look into this and, if appropriate, ratify the expenditure at the next meeting. 	<p>Statement to be read by Cllr Stoner at the hearing to be finalised and sent to the Planning Inspectorate</p> <p>Clerk to look at availability of a mini-bus</p>	<p>ALL</p> <p>LG</p>
5	<p>FINANCIAL MATTERS</p> <p><u>To approve payment of invoices received since the last meeting and, in the case of regular items, those expected during September</u></p> <ul style="list-style-type: none"> o The Council approved payment of six items, totalling £2447.09. o The Clerk made the Council aware that a charge of £90 may be forthcoming to replace a baby swing at the play area. One of the swings has broken, having become badly corroded, and the company who installed it has agreed to replace it free of charge. They will also replace the second one, but have advised that they will need to make a charge as it is not broken. The Clerk however has photographs which show that it too is badly corroded and will argue that, as neither is fit for purpose, both should be replaced without cost. 	<p>To pay 6 items</p> <p>To approve the £90 for a new baby swing, if the charge is not waived</p>	
6	<p>DATE OF NEXT MEETING</p> <p>Monday 3 October - Parish Council meeting.</p> <p>The meeting closed at approximately 8.50pm.</p>		

Accounts approved for payment at the meeting:

Payee	Expenditure	Value	Total	Chq No
		£	£	
E Gander	September salary		1124.19	100499
Bruce Cumner	Repairs to large and small access gates to play area (small gate repair pending replacement)		120.00	100500
Lewes District Council	September play area inspection		18.00	100501
East Sussex Pension Fund	Pension contribution Sept 2016		365.13	100502
HMRC	Quarterly PAYE & NI		783.77	100503
EAC Software	Email hosting September 2016		36.00	100504
Total			2447.09	