

## Minutes of the Extra-Ordinary Meeting Held Monday 15 October 2018

8pm, Wivelsfield Church Hall, Church Lane

Agenda Item	Description	Resolved
<b>Present:</b>	Councillors Stoner (Vice-Chair), van Bochove, Haffenden and Pascoe. Several members of the public.	
<b>Open Forum:</b>	One resident highlighted that there are still no records of the Village Hall Management Committee's meetings or information about the proposed upgrade plans available on the Hall's website. Members of the Committee present said that there are plans for this to be actioned.	
<b>1</b>	<b>Apologies for Absence</b> Apologies had been received from the Clerk and the Chairman. In their absence, the meeting was chaired by the Vice-Chair and minutes taken by Councillor van Bochove.	Apologies accepted.
<b>2</b>	<b>Declarations of Members' Interests</b> a <u>To receive declarations of interest from Councillors on items on the agenda</u> - Councillor Stoner declared a personal interest in item 4a on the agenda as her father (present at the meeting) is the Chair of the Village Hall Management Committee. b <u>To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests</u>	Personal interest noted.  None noted.
<b>3</b>	<b>Planning Matters</b> <b>New Planning Applications Reviewed at the Meeting</b> a <u>LW/18/0769 – Edgewood, South Road</u> - Conversion of garage to play room, replacement of garage side door with window and replacement of garage door with window. No plans for this application were available on the Lewes District Council (LDC) website. The Clerk to raise this with LDC and seek an extension to the consultation period. b <u>LW/18/0747 – 22 Downsview Drive</u> - Proposed single level front porch with UPVC windows, new Front door with glazed side panel, new UPVC window to front elevation, cavity wall construction, brick to match existing and single pitch roof tiled to match existing. Total area of porch 6.3sqm. <b>Other Planning Matters</b> c <u>To discuss and agree comments for submission to Lewes District Council's (LDC) in response to its consultation on the Local Plan Part 2.</u> The Vice-Chair read out the comments which the Council had submitted in respect of the Local Plan Part 2 in January of this year, which the Clerk was asked to update. The Clerk would also be asked to request that LDC stops referring to the west of Wivelsfield as 'edge of Burgess Hill' and to correct the reference to 'Wivelsfield Green Road' at 4.113. d <u>LW/17/0593 Asylum Wood, Greenhill Way</u> - to note the letter sent from the LDC Planning Committee to Mid Sussex District Council in respect of the Hurst Farm application and LDC's resolution. e <u>Cala Homes</u> - update on sewage issues (if available) - the Clerk had chased Environmental Health who would be making a site visit and	Clerk to seek extension to consultation period as documents unavailable.  To support.  Clerk to submit comments to the LPP2 on the Council's behalf.

		had been advised by a resident that Cala are waiting for action/information from Southern Water.	
<b>4</b>		<b>Financial Matters</b>	
	a	<u>To discuss and approve the CIL application for the Village Hall upgrade work.</u> Subject to an amendment to note that the Parish Council is the owner of the Hall as Custodian Trustee, the Council supported the CIL form's submission. A resident asked whether it would be cheaper to knock the Hall down and start again? Whilst it was thought unlikely, it was suggested that the Hall seeks a comparative quote for this. There was also a suggestion that finding out what Barcombe Village Hall cost to build might be a good starting point.	Submission of CIL bidding form approved.
	b	<u>To discuss the request for up to £500 of funding towards costs associated with this year's Remembrance Service including the provision of wreaths, small crosses and poppies for lamp posts.</u>	Agreed. S137 funding to be used.
	c	<u>To review and approve (if appropriate) the quote from East Sussex Highways for the new verge marker posts as specified for North Common Road</u> – the Council was disappointed to learn of the significant increase in the quoted cost of the work after the Council asked for some minor amendments to the spec. It also asked for an explanation as to why removing the old posts was going to cost £2.5k.	Explanation to be sought.
	d	<u>Request for £400 grant from the Community Tea Club (as approved in this year's budget).</u> The Council approved payment of the full grant of £400 to the Community Tea Club.	£400 grant to be given.
<b>5</b>		<b>Correspondence</b>	
	a	<u>Confirmation from Remus (Cala Site Management Company) that additional landscaping will be completed during the coming weeks.</u>	
	b	<u>Request for meeting between Parish and District Councillors, the Theobalds Road Residents' Association and Officers of Lewes District Council to discuss potential modifications to the Wivelsfield Neighbourhood Plan.</u> Following discussion, it was agreed that: <ul style="list-style-type: none"> <li>representatives from the Parish Council meet with officers of LDC to discuss the issues raised and any other Neighbourhood Planning related queries we may have.</li> <li>The Clerk will write to the Theobalds Road Residents' Association to remind them that all communication needs to go via the Clerk.</li> <li>A letter will also be sent to Maria Caulfield MP, expressing disappointment that her email to the Residents' Association about updating Plans is misleading and may have given the residents false hope.</li> </ul>	Clerk to arrange meeting with LDC and write to Residents Association & MP.
<b>6</b>		<b>Items for Noting or Inclusion on Next Agenda</b>	
	a	Village Hall upgrade and VAT.	
	b	Trees on Eastern Road.	
	c	Street light obscured by trees outside Fanners.	
	d	Tree down over bridlepath on drovers' road.	
	e	Wires overgrown by trees on Nursery Lane.	
<b>7</b>		<b>Date of Next Meeting</b>	
	a	Monday 12 November – Parish Council Meeting	