Clerk: Ms Liz Gander Tel: 01444 471898



Parish Council Office The Cock Inn North Common Road Wivelsfield Green RH17 7RH

To Members of the Parish Council

You are summoned to attend an Extra-Ordinary meeting of the Parish Council to be held in the Church Hall, Church Lane, on **Monday 9 July 2018** at 8pm.

Ian Dawson (Chair)

4 July 2018

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item		Description	Responsibility
1		Apologies for Absence	
		To note the resignation of District Councillor Sugarman.	
2		Declarations of Members' Interests	All councillors
	а	To receive declarations of interest from Councillors on items on the agenda	
	b	To receive (and grant if appropriate) written requests for dispensations	
		for disclosable pecuniary interests	
3		To Approve the Minutes of:	All councillors
	а	The Annual Meeting of the Parish Council meeting held 14 May 2018	
	b	The Parish Council Meeting held 4 June 2018	
	С	The Extra-ordinary Meeting held 18 June 2018	
4		Planning Matters	All councillors
		To consider the planning applications listed below along with any others	
		received between the publication of this agenda and the meeting.	
		New Planning Applications for Review	
	а	<u>LW/18/0396 – The Rosery, Valebridge Road</u> - modification of planning	
		obligation – variation of S106 agreement in relation to LW/16/1040.*	
	b	<u>LW/18/0456 & LW/18/0457 – Botches, North Common Road</u> – planning and	
		listed building consent applications for the replacement of two rooflights to	
		the main building roof slopes (north and south).*	
	С	TW/18/0047/TPO – Watermead, North Common Road - 1 x Sycamore (T17 of	
		the Order) 1 x Beech (T16 of the Order) we don't want to change shape or	
		remove these trees - we just want to cut back - 20% overall and 15% crown	
		thin. So we can allow more light on to my pub grounds and hopefully reduce	
		the number of leaves, tree nuts and pollen on to my customers food when	
		they are eating outside (following numerous complaints from customers).*	
	d	<u>LW/18/0431 – 26 Green Park Corner</u> – two storey side extension.*	
	е	L <u>W/18/0487 – 16 Blackmores</u> – two storey side extension, rear ground floor	
		kitchen extension and free-standing garage.**	
	f	<u>LW/18/0493 - Wivelsfield Village Hall</u> – Alterations and extensions to	LG
		Wivelsfield Village Hall.**	LG/MvB
		Re-Consultation	
	g	<u>LW/18/0118 – Copper Beeches, North Common Road</u> - an altered layout plan	

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		has been submitted for this application for the construction of a new dwelling	
		and access to highway.	EP
		To Receive Notices Of Planning Permission (for information only)	
	h	<u>LW/18/0410 22 Downsview Drive</u> - Notice of Prior Approval for Residential	
		Rear Extensions - GPD - Extensions for Erection of rear extension.	
		Other Planning Matters	
	i	Springfield Industrial Estate – update if available.	
		· · · ·	
	j	<u>Cala Homes</u> – update (to include responses to the concerns expressed via	
		correspondence items 9g and 9h).	
		To consider whether the Council should seek to retain a liaison link with the Cala	
		site once Cala withdraw and the management company takes over.	
	k	Royal Oak – concern about trenching work and its effect on the road surface.	
5		Financial Matters	Clerk
	а	To review and authorise cheques for payment.	
	b	IT contract	
	c	CCTV system costs - To consider the quotes and advice given by East Sussex	
		Highways Street Lighting in respect of folding lamp posts for CCTV cameras.	
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	d	Request for a grant for the Church-based youth group.	
<u> </u>		To Deview and Do Adout the fallowing Documents	
6		To Review and Re-Adopt the following Documents:	
	a	Filming and Recording of Meetings Policy	
	b	Standing Orders	
7		Report of Clerk and Assistant Clerk	Clerk
	а	To review and adopt the proposed Councillor job description and adverts.	
	b	Update on work to the drovers' road.	
	С	To note the response from Highways regarding the potential to upgrade the	
		bridleway running from the bottom of Eastern Road to St George's. To discuss	
		whether the Council would wish to conduct any local surveys to gauge support	
		for this, prior to deciding whether to submit a request for a feasibility study.	
	d	To acknowledge receipt of Highways' email regarding a feasibility study for a	
	l u	pavement at the northern end of Hundred Acre Lane.	
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	e	Further information about acting as a guarantor for a Community Library facility.	
	f	To note completion of the maintenance work at the children's playground.	
	g	Village sign ceremony.	
	h	Update on bollards (verge marker posts) for North Common Road.	
	g	To discuss and agree a letter to send to households with overgrown trees or	
		hedges.	
	i	To agree potential dates for GDPR training.	
	li	Dog bin near play area by Dumbrells Cottages.	
8	<u>, , , , , , , , , , , , , , , , , , , </u>	Reports from Councillors	
-	а	Information from the CIL briefing session attended on 19 June.	JS/EP
9	1-	Correspondence	Clerk
	а	To note a letter from West Sussex County Council advising that their Joint	
		Minerals Local Plan has been found sound by an examiner.	
	b	Letter of objection to Copper Beeches application.	
	C	Notification of a cycling event passing through Wivelsfield on 8 th September.	
	d	Notification of change of polling station for the 12 July District Council election.	
		Update on fundraising to replace the red telephone box that was demolished on	
		Green Road.	
	е	Confirmation that a representative from the Ouse and Adur Rivers Trust will	
		come along to speak to the Council and parishioners about local flooding just	
		before the September Parish Council meeting (ie 7.30pm Monday 3 Sept).	
	f	Offer from the East Sussex Emergency Planning Officer to come and talk to the	
	Ι'.	Parish Council about how we can make a difference (90 min session).	
		Query about when dog bins will be installed on the Cala site.	
	g		
	h	Complaint about seemingly incomplete planting on the southern edge of the	

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		Cala site and expression of concern about householders dumping garden waste etc, (along with suggestions as to how this might be tackled).	
10		Items for Noting or Inclusion on Next Agenda	
11	а	Date of Next Meeting Monday 3 rd September – Parish Council Meeting – to be preceded by a meeting with a representative of the Ouse and Adur Rivers Trust at 7.30pm.	

^{*}extension granted to the Parish Council until 18 July (following the postponement of the 2 July meeting)

^{**}comments to be with Lewes District Council by 28 July 2018