

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held in the **Church Hall, Church Lane**, on Monday 6 November 2017 at 8pm.

Liz Gander (Clerk)

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	Declarations of Members' Interests a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
3	To Approve the following Minutes a Minutes of the Parish Council meeting held 2 October 2017	All councillors
4	Correspondence a Invitation from AirS to attend a launch event for their Sussex Community Housing Hub. b Invitation to respond to the Plumpton Neighbourhood Plan, Regulation 16 Consultation - runs until 22 Nov '17. c Invitation to attend the Lewes District Citizens Advice AGM, 2pm, Wed 8 Nov, Ringmer Village Hall.	Clerk
5	Financial Matters a To review and authorise cheques for payment. b To review the initial draft budget for the 2018/19 financial year. c To discuss any projects the Council wishes to take forwards during the forthcoming financial year, which need to be built into the budget. d To note and agree the repayment of a duplicate CIL receipt, erroneously paid by Lewes District Council. e To discuss subscriptions to the Society of Local Council Clerks and whether the Council would be willing to fund a subscription for the Assistant Clerk. f To Appoint an Additional Member to the Finance & Policies Committee, or to review the use of this Committee Structure, following the resignation of Councillor Fair earlier in the year. g To review and approve a proposal for the purchase of new desks and storage for the office.	Clerk

6	<p>Planning Matters To consider the planning applications listed below along with any others received between the publication of this agenda and the meeting.</p> <p>New Planning Applications for Review</p> <p>a <u>LW/17/0788 – The Royal Oak, Ditchling Road</u> – three dwellings with associated access and landscaping.*</p> <p>b To review the road layout plans for the Royal Oak site, as provided by East Sussex Highways.**</p> <p>c <u>LW/17/0823 – 8 Church Lane</u> – demolition of existing garden building and replacement with new, single storey garden building.***</p> <p>d <u>LW/17/0826 – The Rosery, Valebridge Road</u> - Variation of condition 1 (plans) relating to planning approval LW/16/1040.***</p> <p>To Acknowledge Notices of Planning Permission Received (for information only)</p> <p>e <u>LW/17/ 0657 - Park Hill Hundred Acre Lane</u> – porch to utility room.</p> <p>f <u>LW/17/0503 - 14 Downscroft</u> - Proposed two storey side extension and conversion of existing integral garage.</p> <p>g <u>LW/17/0747 – 2 Allwood Crescent</u> - Single storey rear extension and pitched roof to bay.</p> <p>h <u>LW/17/0730 – Unit 32, More House Farm, Ditchling Road</u> - Change of use of redundant agricultural building to create two units, comprising a micro-brewery and a bottling plant.</p> <p>Notice of Refusal of Planning Consent (for information only)</p> <p>i <u>DM/16/3998 – Land at Rogers Farm, Fox Hill</u> – outline application for the redevelopment for up to thirty-seven residential units including proposed access.</p> <p>Notice of Appeal</p> <p>j <u>APP/D3830/W/17/3187318 - Land At Rogers Farm, Fox Hill</u> - Outline application for the Redevelopment for up to thirty seven residential units including proposed access.</p> <p>Other Planning Matters</p> <p>k <u>Cala Homes</u> – update on general issues.</p> <p>l Lewes District Local Plan Part 2</p> <p>m To receive an update on the Springfield Industrial Estate (if available)</p> <p>n To consider giving the Clerk delegated authority to respond to planning applications on the Council’s behalf, should there be a situation in which the Council cannot meet to discuss an application within the required timeframe.</p> <p>o To discuss how and when Councillors would like to receive the planning updates being prepared by the Assistant Clerk.</p>	All councillors
7	<p>Report of Clerk</p> <p>a Road safety posters.</p> <p>b Timings for the Wivelsfield News going forwards.</p> <p>c To note further vandalism that has taken place at the children’s play area and to ratify remedial action taken.</p> <p>d Parking on the pavements and verges.</p> <p>e Potential closure of the Village Hall Youth Group.</p> <p>f Key points arising from the Clerks’ Technical Networking day.</p> <p>g To discuss having a stock of the updated ‘welcome guide’ printed, for distribution to the new housing developments & to review associated quotes.</p> <p>h Feedback on clogged up gullies and sunken patches along Green Road.</p>	Clerk

<p>8</p>	<p>a b c d e</p>	<p>Report from Assistant Clerk Defibrillator update. Assets of Community Value – Balcombe’s experience with Half Moon pub. Suggestions for ways to tackle vandalism. Follow up on discussion re the BT substation. Further findings re Multi-Use Games Areas (MUGAs)</p>	<p>ID/JS</p>
<p>9</p>	<p>a b</p>	<p>Reports from Councillors Update from meeting with Chloe Rowling (East Sussex Highways) re the drovers road adjacent to the Cala Homes site (bridleway 18a & b). To consider the use of CCTV at the children’s play area.</p>	
<p>10</p>		<p>Items for Noting or Inclusion on Next Agenda</p>	
<p>11</p>		<p>Date of Next Meeting Monday 11 December – Parish Council Meeting</p>	
<p>12</p>	<p>a b</p>	<p>Staffing Matters To approve the updated Contract of Employment for the Clerk. To consider the salary figures as presented to the Council, alongside recommendations received from the Sussex Association of Local Councils. Exclusion of the Press and Public By virtue of the confidential nature of the business to be transacted, the Council may resolve to exclude the press and public for these items (Public Bodies - Admission to Meetings - Act 1960).</p>	

*Comments to be with Lewes District Council (LDC) by 31st October 2017 (extension granted to the Council until after this meeting)

**Comments to be with East Sussex Highways by Tuesday 7th November ‘17

***comments to be with LDC by 10 November ‘17