

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held in the Church Hall, Church Lane, on **Monday 4 March 2019** at 8pm.

Liz Gander (Clerk)
27 February 2019

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	Co-Option of New Councillor	
3	Declarations of Members' Interests	All councillors
	a To receive declarations of interest from Councillors on items on the agenda	
	b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	
4	To Approve the Minutes of:	All councillors
	a The Parish Council Meeting held 4 February 2019	
	b The Extra-Ordinary Meeting held 18 February 2019	
5	Planning Matters	All councillors
	To consider the Planning Applications below and any others received between the publication of this agenda and the meeting.	
	a <u>LW/19/0082 - St Michaels Cottages, Ditchling Road</u> - 4 bed custom built residential property in the side garden of 2 St Michael's Cottage.*	
	b <u>LW/19/0119 - South Colwell Cottage, Colwell Lane</u> - Proposed replacement single storey two bedroom dwelling.**	
	c <u>LW/19/0135 - Uplea, Green Road</u> - new dwelling.***	
	Notice of Planning Permission Received (for information only)	
	d <u>LW/18/0900 - Somerset House, Green Road</u> - notice of prior approval for change of use from office to dwelling (25 flats).	
	Other Planning Matters	
	e <u>Springfield Industrial Estate</u> - update if available.	
	f <u>Charters Gate Way</u> - update on sewage issues.	
6	Financial Matters	Clerk
	a To review and authorise cheques for payment.	
	b To note a letter from Lewes District Council advising that they had overstated the tax base for Wivelsfield (the number of properties that pay Council tax) and, as such, each home's parish element of the Council Tax charge will be going up slightly. This however was followed by another letter, saying that LDC will compensate for the error so that our parishioners are not affected.	
	c Recommendation of accounts package to switch to.	
	d Request for churchyard maintenance grant.	
	e To note and commit to paying the architect's fees for the Village Hall	

		improvement project, alongside the other professional services.	
7		Report of Clerk	Clerk
	a	To confirm arrangements for this year's Annual Parish Meeting to be held on Thursday 14 March.	
	b	Confirmation of receipt of the bright chalk paint to spray on areas of dog fouling.	
	c	Ongoing maintenance of trees at the recreation ground.	
	d	To authorise repairs to the bus shelter by the recreation ground.	
	e	To review the Resilience Planning session held on 25 February and to agree any next steps.	
	f	Review of the Community Information Day held on Saturday.	
	g	To review any quotes received for the bollards on North Common Road.	
	h	To discuss inviting a representative of the Ouse & Adur Rivers Trust to attend the next SLR meeting.	
	i	Rules regarding nominations to the Council at the local elections in May.	
8		Correspondence	Clerk
	a	Lewes District Council Local Plan Part 2: notice of examination hearings.	
	b	Concern about a letter received locally about Nextdoor Wivelsfield, with a request from residents to investigate its legitimacy.	
	c	East Sussex Highways Annual Performance Report May 2017-April 2018.	
	d	To advise the Council of a series of freedom of information requests received.	
9		Items for Noting or Inclusion on Next Agenda	
10		Date of Next Meeting	
	a	Thursday 14 th March – Annual Parish Meeting	
	b	Monday 1 st April 2019 – Parish Council Meeting	

*comments to be with Lewes District Council by 7 March 2019

** comments to be with LDC by 19 March 2019

*** comments to be with LDC by 27 March 2019