

Minutes of the Parish Council Meeting Held on Monday 3 September 2018

8pm, Wivelsfield Church Hall

Agenda Item	Description	Resolved
Present:	Councillors Dawson (ID, Chair), Stoner (JS, Vice-Chair), van Bochove (MvB) and Haffenden (IH).	
Open Forum:	No items raised.	
1	Apologies for Absence Councillor Pascoe was unable to attend due to work commitments. The Clerk had sent her apologies due to family illness. Councillor van Bochove agreed to take notes of the meeting.	The Council accepted the apologies tendered.
2	Declarations of Members' Interests a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	None noted.
3	To Approve the Minutes of: a The Extra-Ordinary Parish Council Meeting held 9 July 2018 (the meeting rescheduled from 2 July) b The Extra-ordinary Meeting held 30 July 2018	Both sets of minutes were approved & will be signed at the next meeting.
4	Planning Matters New Planning Applications Reviewed at the Meeting a <u>LW/18/0516 – Springbank, Slugwash Lane</u> - Roof conversion and side extension. It was felt difficult to comment on this application, as the plans were unclear. As such, it was agreed to submit a neutral response. b <u>LW/18/0607 - 6 Hawthorn Close</u> - Proposed side and rear kitchen extension, and garage conversion. c <u>LW/18/0559 – The Beer Piper Company, Green Road</u> – Certificate of Lawfulness application for continued use of building not in compliance with condition 1 relating to LW/86/0277. To Acknowledge Notices of Planning Permission Received (for information only) d <u>LW/18/0437 - Land North Of Coldharbour Farmhouse Hundred Acre Lane</u> - Erection of two detached dwellings. It was noted that within the conditions of approval, no mention had been made of a pavement link from opposite the new homes to the corner by the school as the Parish Council had requested. e <u>LW/18/0487 – 16 Blackmores</u> – two storey side extension, rear ground floor kitchen extension and free-standing garage. f <u>LW/18/0492 - Cranleigh, Green Road</u> - Proposed Double Storey Side Extension, Single Storey Rear Extension and Front Porch. g <u>TW/18/0047/TPO - Watermead, Green Road</u> – tree works application for 1 x Beech (T16 of the Order) to be cut back 20% overall and 15% crown thin and 1 x Sycamore (T17 of the Order) to also be cut back 20% overall and 15% crown thin.	Neutral response. To support. To support. The Clerk to ask why no mention was made in the conditions re a pavement.

	h i j k	<p>Notices of Refusal (for information only) <u>LW/18/0431- 26 Green Park Corner</u> – two storey side extension. <u>LW/18/0118 – Copper Beeches, North Common Road</u> - Construction of new dwelling and access to highway.</p> <p>Other Planning Matters <u>Springfield Industrial Estate</u> – no update available. <u>Cala Homes</u> – sewage issues. A resident had written to say they understood a company had been brought in with large sewage cleansing tankers to clean out the pumping station. The Clerk to write to Cala to find out what remedial action they have taken (if required) to sort out the sewage problems within their site.</p>	Clerk to write to Cala Homes.
5	a b c d	<p>Financial Matters</p> <p>To review and authorise cheques for payment.</p> <p>To review and sign bank reconciliations to July 18.</p> <p>To discuss moving forward with our accounts package given Sage’s decision to only provide the facility to manage VAT within the package to those on a monthly subscription.</p> <p>To discuss a possible gesture of thanks for the Village Day Committee from the Chairman’s fund. It was agreed to provide the Village Day team with a voucher for £50 for a meal at The Cock Inn.</p>	Items a-c deferred to next meeting in the absence of the Clerk. £50 voucher agreed by way of thanks.
6	a b c d e f g h i	<p>Report of Clerk</p> <p><u>Feedback from Ditchling Parish Council regarding the suggestion to upgrade the bridleway from Eastern Road to St Georges.</u> The Parish Council is happy to meet with Ditchling PC to discuss, but would not be prepared to go 50:50 on this since most of the bridleway is in Ditchling.</p> <p><u>Update on bollards (verge marker posts) for North Common Road</u> – the Council unanimously accepted the proposal and quote for bollards on North Common Road as provided by East Sussex Highways. Councillor van Bochove to accept this via email on the Council’s behalf, copied to the Clerk.</p> <p><u>To confirm the date for GDPR training</u> - deferred to next meeting.</p> <p><u>To discuss and agree to submitting an application for CIL on behalf of the Village Hall Management Committee, for funds towards the cost of upgrade work at the Hall.</u> Discussion centred on the need for the Village Hall Management Committee to obtain updated costings, which show a breakdown of the costs associated with different elements of the scheme. It is considered important that, as a key funder, the Parish Council is represented on the Management Committee. The Chairman and Councillor Haffenden to attend.</p> <p><u>Church Lane car park surface</u> – it was agreed to talk to the contractor about remedying the ongoing problems with the surface.</p> <p><u>To agree who will deliver tree and hedge cutting letters.</u> Councillors to each deliver letters (as appropriate) to different bits of the Parish.</p> <p><u>Outdoor gym inspections.</u></p> <p><u>Further information about acting as a guarantor for a community library facility.</u> Clerk to follow up on whether the Village Hall Management Committee would have insurance cover in the event of the loss of all stock, as well as if they would have the resources to chase unreturned books.</p> <p><u>Comparative costs of dog waste and dual litter bins.</u> It was agreed to replace the split dog bin on the lane near Dumbrells cottages with a dual purpose bin since these are both more useful and cheaper to have emptied.</p>	<p>Clerk to arrange a meeting with Ditchling PC.</p> <p>The Council agreed to fund the proposed scheme of bollards.</p> <p>Councillors Dawson and Haffenden to attend meetings of the Village Hall Mgt Cttee. To talk to contractor. Agreed to share distribution of letters.</p> <p>Item deferred. Clerk to liaise with Management Committee. To request that LDC replaces the dog bin.</p>
7	a	<p>Reports from Councillors</p> <p><u>Twinning and the Remembrance Service</u> – the community in Sourcieux-les-Mines is hoping to send someone to attend our Remembrance service, and likewise they would like someone from Wivelsfield to go to theirs. As it is the 100th anniversary of the end of</p>	

	b c	<p>WWI, a meeting is being organised on 13 September to discuss detailed plans. County Councillor Sheppard knows of a trumpeter whom he will ask about playing at the service and will let the Chair or Clerk know.</p> <p><u>CCTV.</u></p> <p><u>Concerns about the Chailey School bus serving Wivelsfield from the start of the new academic year.</u> Rather than a coach taking children from Wivelsfield Green to Chailey as has always been the case, students will now be transported on a public service bus that will also pick up from Lindfield, Haywards Heath and Scaynes Hill. Parents are concerned about the implications for safety and students getting to school on time.</p>	b. Deferred to next meeting.
8	a b c d e	<p>Correspondence</p> <p><u>Notice of adoption of the West Sussex Joint Minerals Local Plan</u> (for information only).</p> <p>Concern about speeding on Slugwash Lane.</p> <p><u>Invitation to provide comments, opinions or ideas on what Lewes District Council should do to involve the community in local planning policy and decisions, to help inform a review of its Statement of Community Involvement (SCI) that was adopted in 2011.</u> The Council felt that LDC needs to:</p> <ul style="list-style-type: none"> • Ensure the website is working and that the correct plans are shown under the relevant application ref. • Ensure that plans are visible and readable on the screen – ie issue with LW/18/0516. <p><u>Notification that a bidding window for CIL will be open between 10 September and 22 October.</u></p> <p><u>Concern about land clearance on Theobalds Road</u> – residents have been concerned about the potential implications (ie threat of development) of a large swathe of land along Theobalds Road having been cleared of trees. Maria Caulfield MP has been suggesting that when the Neighbourhood Plan is reviewed, additional protection might be given to Theobalds Road.</p>	<p>Bring up at SLR.</p> <p>Clerk to submit adjacent comments.</p>
9		<p>Items for Noting or Inclusion on Next Agenda</p> <p>None noted.</p>	
10	a	<p>Date of Next Meeting</p> <p>Monday 1 October – Parish Council Meeting.</p>	