

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

**To Members of the Parish Council**

You are summoned to attend a Parish Council meeting to be held in the Church Hall, Church Lane, on **Monday 3 September 2018** at 8pm.

**Liz Gander** (Clerk)  
27 August 2018

**OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

**AGENDA**

<b>Agenda Item</b>	<b>Description</b>	<b>Responsibility</b>
<b>1</b>	<b>Apologies for Absence</b>	
<b>2</b>	<b>Declarations of Members' Interests</b> a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests	All councillors
<b>3</b>	<b>To Approve the Minutes of:</b> a The Extra-Ordinary Parish Council Meeting held 9 July 2018 (the meeting rescheduled from 2 July) b The Extra-ordinary Meeting held 30 July 2018	All councillors
<b>4</b>	<b>Planning Matters</b> To consider the planning applications listed below along with any others received between the publication of this agenda and the meeting. <b>New Planning Applications for Review</b> a <u>LW/18/0516 – Springbank, Slugwash Lane</u> - Roof conversion and side extension.* b <u>LW/18/0607 - 6 Hawthorn Close</u> - Proposed side and rear kitchen extension, and garage conversion.* c <u>LW/18/0559 – The Beer Piper Company, Green Road</u> – Certificate of Lawfulness application for continued use of building not in compliance with condition 1 relating to LW/86/0277. ** <b>To Acknowledge Notices of Planning Permission Received</b> (for information only) d <u>LW/18/0437 - Land North Of Coldharbour Farmhouse Hundred Acre Lane</u> - Erection of two detached dwellings. e <u>LW/18/0487 – 16 Blackmores</u> – two storey side extension, rear ground floor kitchen extension and free-standing garage. f <u>LW/18/0492 - Cranleigh, Green Road</u> - Proposed Double Storey Side Extension, Single Storey Rear Extension and Front Porch. g <u>TW/18/0047/TPO - Watermead, Green Road</u> – tree works application for 1 x Beech (T16 of the Order) to be cut back 20% overall and 15% crown thin and 1 x Sycamore (T17 of the Order) to also be cut back 20% overall and 15% crown thin.	All councillors

	h i j k	<p><b>Notices of Refusal</b> (for information only)</p> <p><u>LW/18/0431- 26 Green Park Corner</u> – two storey side extension.</p> <p><u>LW/18/0118 – Copper Beeches, North Common Road</u> - Construction of new dwelling and access to highway.</p> <p><b>Other Planning Matters</b></p> <p><u>Springfield Industrial Estate</u> – update if available.</p> <p><u>Cala Homes</u> – sewage issues.</p>	
<b>5</b>	a b c d	<p><b>Financial Matters</b></p> <p>To review and authorise cheques for payment.</p> <p>To review and sign bank reconciliations to July 18.</p> <p>To discuss moving forward with our accounts package given Sage’s decision to only provide the facility to manage VAT within the package to those on a monthly subscription.</p> <p>To discuss a possible gesture of thanks for the Village Day Committee from the Chairman’s fund.</p>	Clerk
<b>6</b>	a b c d e f g h i	<p><b>Report of Clerk</b></p> <p>Feedback from Ditchling Parish Council regarding the suggestion to upgrade the bridleway from Eastern Road to St Georges.</p> <p>Update on bollards (verge marker posts) for North Common Road.</p> <p>To confirm the date for GDPR training.</p> <p>To discuss and agree to submitting an application for CIL on behalf of the Village Hall Management Committee, for funds towards the cost of upgrade work at the Hall.</p> <p>Church Lane car park surface.</p> <p>To agree who will deliver tree and hedge cutting letters.</p> <p>Outdoor gym inspections.</p> <p>Further information about acting as a guarantor for a community library facility.</p> <p>Comparative costs of dog waste and dual litter bins.</p>	Clerk
<b>7</b>	a b c	<p><b>Reports from Councillors</b></p> <p>Twinning and the Remembrance Service.</p> <p>CCTV.</p> <p>Concerns about the Chailey School bus serving Wivelsfield from the start of the new academic year.</p>	
<b>8</b>	a b c d	<p><b>Correspondence</b></p> <p>Notice of adoption of the West Sussex Joint Minerals Local Plan.</p> <p>Concern about speeding on Slugwash Lane.</p> <p>Invitation to provide comments, opinions or ideas on what Lewes District Council should do to involve the community in local planning policy and decisions, to help inform a review of its Statement of Community Involvement (SCI) that was adopted in 2011.</p> <p>Notification that a bidding window for CIL will be open between 10 September and 22 October.</p>	Clerk
<b>9</b>		<b>Items for Noting or Inclusion on Next Agenda</b>	
<b>10</b>	a	<p><b>Date of Next Meeting</b></p> <p>Monday 1 October – Parish Council Meeting.</p>	

\*consultation response Lewes District Council by 1 September 2018 (extension granted to 4 Sept to allow discussion at this meeting)

\*\*responses to be with LDC by 7<sup>th</sup> September 2018