

Minutes of the Extra-Ordinary Meeting Held Monday 19 June 2017

8pm, Church Hall, Church Lane

Agenda Item	Description	Agreed
Present:	Councillors Dawson (Chair), Phillips, Pascoe and Liz Gander, Clerk.	
Open Forum	No open forum was required.	
1	<p>Apologies for Absence Apologies had been received from Councillors Stoner and van Bochove who were away and unwell respectively. The Council noted the resignation of John Fair.</p>	The Council accepted the apologies.
2	<p>Declarations of Members' Interests a To receive declarations of interest from Councillors on items on the agenda b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests</p>	None noted.
3	<p>Financial Matters a <u>To receive the year end Internal Audit report</u> The Chairman congratulated the Clerk on a 'glowing' year end audit report. It was however noted that the auditor had incorrectly calculated his budgeted fees. b <u>To review the effectiveness of internal audit</u> Except for the error noted in 3a above, the Council was happy with the effectiveness of internal audit. c <u>To complete and sign the Annual Governance Statement</u> The Chairman read out the statements on the Annual Governance Statement, which were all agreed by the Council. d <u>To agree and sign off the accounting statements section of the Annual Return</u> The figures were reviewed and approved by Council and were signed off by the Chairman. e <u>To agree additional signatories for the Council's bank accounts</u> - it was agreed that all Councillors shall become signatories on the Council's bank accounts with Barclays and the Co-op. Councillors Dawson, Stoner, Phillips, van Bochove and Pascoe to be added where not already acting as a signatory.</p>	<p>Effectiveness of Internal Audit agreed. Governance Statement completed. Accounting statements approved & signed off. Additional bank signatories agreed.</p>
4	<p>a <u>Twinning</u> - to discuss funding for showing our visitors from Sourcieux-les-Mines some hospitality when they visit next month. b <u>LDALC</u> - Info from the recent meeting of the Lewes District Association of Local Councils.</p>	
5	<p>Date of Next Meeting Monday 3 July - Parish Council Meeting</p>	

The meeting closed at approximately 8.25pm.