

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

### **To Members of the Parish Council**

You are summoned to attend an Extra-Ordinary meeting of the Parish Council to be held in the Church Room, Wivelsfield Parish Church, Church Lane, on Monday 18 June 2018.

*Ian Dawson (Chairman)*

13 June 2018

### **OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

## **AGENDA**

<b>Agenda Item</b>	<b>Description</b>
<b>1</b>	<b>Apologies for Absence</b>
<b>2</b>	<b>Declarations of Members' Interests</b>
a	To receive declarations of interest from Councillors on items on the agenda
b	To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests
<b>3</b>	<b>Financial Matters</b>
a	To note the findings of the year end internal audit.
b	To review and sign the year end bank reconciliation.
c	To review and sign the year end accounting statements for the 2017/18 financial year.
d	To review and complete the Annual Governance statement.
e	To agree and sign Part 2 of the Annual Return - Accounting Statements.
<b>4</b>	<b>Other Matters</b>
a	To note the resolution of the Village Hall Management Committee (made at the meeting of 12 June 2018) of its approval of a final set of plans to go forward for planning.
b	To confirm the Council's support for these plans and its commitment to pay for submission of the plans to the Local Planning Authority.
c	To note the response from Highways regarding the trees on Eastern Road and to discuss the way forward.
<b>5</b>	<b>Correspondence</b>
a	Letter from the Ouse and Adur Rivers Trust, requesting a meeting with the Parish Council to find out about localised flooding.
<b>6</b>	<b>Date of Next Meeting</b>
a	Parish Council Meeting - Monday 2 July 2018