

Clerk: Ms Liz Gander  
Tel: 01444 471898



Parish Council Office  
The Cock Inn  
North Common Road  
Wivelsfield Green  
RH17 7RH

**To Members of the Parish Council**

You are summoned to attend a Parish Council meeting to be held in the Church Hall, Church Lane, on **Monday 10 December 2018** at 8pm.

Liz Gander (Clerk)  
5 December 2018

**OPEN FORUM**

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

**AGENDA**

| <b>Agenda Item</b> | <b>Description</b>   | <b>Responsibility</b> |
|--------------------|--|-----------------------|
| <b>1</b>           | <b>Apologies for Absence</b>   |                       |
| <b>2</b>           | <b>Declarations of Members' Interests</b><br>a To receive declarations of interest from Councillors on items on the agenda<br>b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests   | All councillors       |
| <b>3</b>           | <b>To Approve the Minutes of:</b><br>The Parish Council Meeting held 12 November 2018  | All councillors       |
| <b>4</b>           | <b>Planning Matters</b><br><b>To consider the Planning Applications below and any others received between the publication of this agenda and the meeting.</b><br>a <u>LW/18/0920 – 16 Blackmores</u> – rear dormer to existing roof with 2 velux rooflights to front elevation which are not projecting above roof plane by more than 200mm allowance.<br>b <u>LW/18/0835 – The Peak, Theobalds Road</u> – proposed two storey side extension, rear orangery, replacement of garage and minor internal alterations.*<br>c <u>LW/18/0943 - 31 Downsview Drive</u> - Proposed new brick single level porch. New UPVC windows, new door to match existing. New UPVC window to front elevation. Total 6 SQM, roof tiles to match existing. Proposed new brick single rear extension. New UPVC windows and bi fold doors. Total 16.2 SQM, roof tiles to match.<br><b>To Acknowledge Notices of Planning Permission Received</b><br>d <u>LW/18/0617 – Horseshoe Cottage, Green Road-</u> Single storey, wooden shed/garage on concrete base with hipped polypropylene tiled roof (with polycarbonate sheeting in some concealed areas).<br><b>Other Planning Matters</b><br>e <u>Springfield Industrial Estate</u> – update if available.<br>f <u>Cala Homes</u> – update on sewage issues.<br>g <u>Update on application ref. LW/18/0566 – Land at The Nuggets</u><br>h <u>Royal Oak</u> – quality of reinstatement of the road outside the site. | All councillors       |
| <b>5</b>           | <b>Financial Matters</b><br>a To review and authorise cheques for payment.<br>b To review the accounting statements to the end of November.<br>c To review and discuss the initial budget for 2019/20.   | Clerk                 |

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|           | d<br>e<br>f<br>g<br>h                          | To consider the precept requirement for 2019/20.<br>To note the findings of in-house internal audit checks.<br>To note a review of the bank reconciliations.<br>To approve the CIL report for 2017/18 for uploading to the website.<br>Request from Lunch Bunch and Junior Wicked to consider using CIL to pay for the installation of a stable door to the rear of the Church Hall, to facilitate safe access into the garden for children.   |       |
| <b>6</b>  | a<br>b<br>c<br>d<br>e<br>f<br>g<br>h<br>i<br>j | <b>Report of Clerk</b><br>Update on bollards (verge marker posts) for North Common Road.<br>To consider the quotes for tree work at the perimeter of the Village Hall car park.<br>To consider the advice from East Sussex Highways on the use of Vehicle Activated Signs and their associated costs. To discuss whether the Council would wish to further explore the possibility of having a temporary VAS.<br>The Public Sector Bodies (Websites and Mobile Applications) (No. 02) Accessibility Regulations 2018.<br>Update on the Housing Land Supply calculations following queries posed by Wivelsfield Parish Council to Lewes District Council.<br>To review and sign off the updated Asset of Community Value application for Antye Field.<br>Notification of nomination deadline for May 2019 elections.<br>Working with the Rita Project.<br>GDPR training.<br>Resilience session.   | Clerk |
| <b>7</b>  | a<br>b<br>c                                    | <b>Reports from Councillors</b><br>CCTV<br>Nursery Lane signage<br>Persistent dog fouling.   |       |
| <b>8</b>  | a<br>b<br>c<br>d<br>e<br>f<br>g<br>h<br>i      | <b>Correspondence</b><br>Concern about speeding on Slugwash Lane and request to lobby East Sussex Highways to reduce the speed limit along it.<br>Concerns about use of a double decker bus from Wivelsfield Green to Chailey School.<br>Confirmation that the potholes and missing loose kerbstones outside the shop have been scheduled for repair.<br>Request from Ditchling Parish Council to borrow our display boards for two public consultation events in January.<br>Complaint about restricted vision from Hospice driveway owing to village gateways.<br>Request for information from Sussex Film Office.<br>Notification from CPRE of a consultation by Gatwick Airport to increase its number of runways to three (consultation ends 10 January 2019).<br>Report on How Local Authorities could be affected by Council Tax Referendum Principles (item deferred from last meeting).<br>Invitation from the Hospice to view their proposals for the site of the old chicken sheds. | Clerk |
| <b>9</b>  |  | <b>Items for Noting or Inclusion on Next Agenda</b>  |       |
| <b>10</b> | a  | <b>Date of Next Meeting</b><br>Monday 7 <sup>th</sup> January 2019 – Parish Council Meeting  |       |

\*comments to be with Lewes District Council by 25<sup>th</sup> December 2018