

Clerk: Ms Liz Gander
Tel: 01444 471898



Parish Council Office
The Cock Inn
North Common Road
Wivelsfield Green
RH17 7RH

To Members of the Parish Council

You are summoned to attend a Parish Council meeting to be held in the Church Hall, Church Lane, on **Monday 1 October 2018** at 8pm.

Liz Gander (Clerk)
26 September 2018

OPEN FORUM

Members of the public are invited to put questions to or draw relevant matters to the attention of the Council, prior to the commencement of business. This is for a period of up to fifteen minutes and may be restricted to three minutes per person if necessary.

AGENDA

Agenda Item	Description	Responsibility
1	Apologies for Absence	
2	<p>Declarations of Members' Interests</p> <p>a To receive declarations of interest from Councillors on items on the agenda</p> <p>b To receive (and grant if appropriate) written requests for dispensations for disclosable pecuniary interests</p>	All councillors
3	To Approve the Minutes of the Extra-ordinary Meeting held 17 September 2018	All councillors
4	<p>Planning Matters</p> <p>To consider any planning applications received between the publication of this agenda and the meeting.</p> <p>To Acknowledge Notices of Planning Permission Received (for information only)</p> <p>a <u>LW/18/0456 & LW/18/0457 - Botches, North Common Road</u> - Proposed replacement of 2 roof lights to the main building roof slopes (North and South).</p> <p>b <u>LW/18/0607 – 6 Hawthorn Close</u> – side and rear kitchen extension and garage conversion.</p> <p>Notices of Refusal (for information only)</p> <p>c <u>LW/18/0371 – Shoulders, North Common Road</u> –2 no. two storey detached houses to be built on the land that is currently an outdoor lit tennis court.</p> <p>Other Planning Matters</p> <p>d <u>Springfield Industrial Estate</u> – update if available.</p> <p>e <u>Cala Homes</u> – update on dumping of grass cuttings and sewage issues.</p> <p>f <u>Neighbourhood Plan</u> – advice about updating the Neighbourhood Plan (if received in time for the meeting).</p>	All councillors
5	<p>Financial Matters</p> <p>a To review and authorise cheques for payment.</p> <p>b To review and sign bank reconciliations to July 18.</p> <p>c To discuss moving forward with our accounts package given Sage's decision to only provide the facility to manage VAT within the package to those on a monthly subscription.</p> <p>d To review and accept the letter of engagement for this year' internal audit</p>	Clerk

	e f g h i j	service. Estimated Parish Council election costs 2019. Confirmation of the completion of the 2017/18 external audit. To discuss increasing the Council's proposed contribution of CIL for the Village Hall's approved upgrade plans. To hear the Management Committee's progress with putting together a CIL bid. To agree to hold an extra-ordinary meeting to discuss and approve the CIL application for the Village Hall, prior to submission. Receipt of balance from Village Hall Youth Group bank account.	
6	a b c d e f g h	Report of Clerk To agree dates for GDPR training. To agree dates for a meeting with the Emergency Planning Officer at East Sussex County Council. Outdoor gym inspections. Meeting with Ditchling Parish Council regarding the suggestion to upgrade the bridleway from Eastern Road to St Georges. Update on bollards (verge marker posts) for North Common Road. Church Lane car park surface. To confirm whether to act as a guarantor for the proposed community library facility. Quotes for tree works at the perimeter of the Village Hall car park.	Clerk
7	a b c	Reports from Councillors a Twinning and the Remembrance Service – to discuss covering some costs associated with the Service of Remembrance to take place at the war memorial. b CCTV. c Door step sales and cold calling.	
8	a b c d e f g	Correspondence a Draft Local Plan Part 2 - Consultation on long-term plans for Lewes District. Consultation runs 24 September – 5 November. b Proposals to introduce a permanent gypsy and traveller site on land south of the Plough in Plumpton. c Request to confirm if the Parish Council would like East Sussex Highways to continue to undertake four additional grass cuts per year. d Dates for the free NHS Health Checks to be run within the Parish. e Thank you for the grant funding awarded earlier this year to Junior Wicked. f Invitation to attend the Action in Rural Sussex (AirS) AGM. 18 Oct, 5pm, Crowborough Community Centre. g Concern about parking around the school and parking restrictions.	Clerk
9		Items for Noting or Inclusion on Next Agenda	
10	a b	Date of Next Meeting a Monday 15 October - Extra-Ordinary Meeting b Monday 12 November 18 – Parish Council Meeting	